

ROCHE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE ICT SUITE, TREGAEGLE BUILDING, ROCHE CP SCHOOL

ON WEDNESDAY, 8TH APRIL 2015 AT 7.00PM

Present	Cllr. D. Laishley-Hayward (Chairman)	Mrs. J. Burdon (Parish Clerk)	Cllr. P. Ames
	Cllr. M. Edyvean	Cllr. J. Smith	Cllr. Mrs. I. Northey
	Cllr. P. Gale	Cllr. Mrs. A. Rawlings	Cllr. Ms. A. Carne
	Cllr. B. Higman	Cllr. Mrs. V. Barrasin	Cllr. Mrs. S. Tippett
	Cwll. Cllr. J. Wood	PCSO S. Tibbles	5 Members of Public

Minute	AGENDA ITEMS	Action
94/15	Apologies:- None.	
95/15	Presentation from Wendy Brewin – Creative Spaces – Sensory Trust:- Wendy Brewin was not in attendance.	
96/15	Monthly Neighbourhood Beat Manager Report:- PCSO Steve Tibbles reported as follows:- <ul style="list-style-type: none"> • Crime Figures for the period from 11th March to 8th April 2015 – Criminal Damage = 1 (0 detected); Theft = 2 (0 detected); Assaults = 3 (0 detected); Drink Drive = 1 (0 detected). Total = 6 (0 detected). Chairman thanked PCSO Steve Tibbles for attending the meeting and reporting to the Parish Council.	
97/15	Monthly Cornwall Councillor Report:- Cornwall Councillor J. Wood reported as follows:- <ul style="list-style-type: none"> • Damaged Manhole reported nearby the Bus Stop – Councillor Mrs. I. Northey reported this had been fixed. • Mini Speed Cameras – Cornwall Councillor Wood reported he has not had chance to look at this. • Crossing for both end of the villages – Cornwall Council have looked at this and will get a costing to the Parish Council Action: Clerk to follow up with Cornwall Councillor J. Wood for him to follow up again.. Chairman thanked Cornwall Councillor J. Wood for attending the meeting and reporting to the Parish Council.	Clerk
98/15	Public Forum:- There were four members of the public in attendance. Public footpath near Fernleigh Cottage – the owner does not object to this being upgraded to a bridleway but they have had issues with scrambling bikes and a lot of fly tipping. He purchased a few years ago and spoke with local horse riders about putting gates up and they would close for certain periods of time; what is really annoying is the footpath cannot be walked on as there has been no maintenance to the surface. It is Footpath No. 10 and is impassable past the metal barrier. He does not want to put bridle gates up to stop horse riders but he did purchase the land to be able to use it for grazing. Cornwall Council have approved for him to put the gates up when he has sheep grazing on the land for 4-6 weeks and he wondered if the Parish Council objected to this. Councillor B. Higman advised if you go back through case history with cattle on footpaths, accidents have happened and suitable risk assessments need to be carried out to ensure people can use them safely.	

	<p>It was suggested that any fencing would be down to Cornwall Council approving. Cornwall Councillor J. Wood and Councillor M. Edyvean suggested a site visit Action: Next Agenda.</p> <p>An invitation was made to the Parish Council Members to a site visit with regards to the planning application for Little Rosemellyn, Roche on the agenda this evening. They are bringing the rare breeds project on slowly and would like Councillors to view the site. They have produce coming on the 20th April and Members are welcome to try some of the sausages, etc. Cornwall Councillor J. Wood advised the neighbour would like Members to view from his property the development of a "pig farm". Any local residents were welcome to attend the site meeting when arranged.</p>	Clerk
99/15	<p>Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:- Councillor B. Higman declared a non-registerable interest on the planning minutes from last month and a pecuniary interest in items 12 and 13 Minute 105/15 applications from Miss Caitlin Burnett and Jacob Inch.</p> <p>David declared non-registerable on item 13.</p>	
100/15	<p>Confirmation of Parish Minutes/Meeting held on the 11th March 2015:- Resolved the Minutes of the Monthly Meeting held on the 11th March 2015 as circulated be approved and signed by the Chairman with amendments to Page 2 Min.68/15 ...fence, privet ... (Proposed: Councillor P. Gale; Seconded: Councillor P. Ames)</p>	
101/15	<p>Matters Arising from the Minutes of the Meeting held on the 11th March 2015:-</p> <p>Page 4 Min.260/14 Ancient Stone on Harmony Road:- Clerk reported she had not heard further on this and was waiting to hear from Barry West Action: Keep Pending.</p> <p>Page 4 Min.71/15 Meeting with CEO:- Cornwall Councillor J. Wood advised the Chief Executive Officer of Cornwall Council has contacted Clive Thomas</p> <p>Page 5 Min.279/14(8) Caravan behind Trees with Bus on Old A30:- Clerk reported this has been passed to the Planning Enforcement Officer for a case to be set up Action: Keep Pending.</p> <p>Page 5 Min.11/15 Payment to South West Water:- Clerk reported a repayment of £940.00 had been received from Cormac Solutions to this water leak, as included in the receipts this evening.</p> <p>Page 5 Min.12/15 Clearing of Area next to Mortuary in Cemetery: Clerk reported this had not been cleared to date and she had followed up again with Richard Warren Action: Keep Pending.</p> <p>Page 5 Min.44/15 Application for Donation – Pantomime Costume Storage:- Clerk reported a letter had been sent advising of the amount granted and we were waiting to hear back from them when they are to purchase the storage Action: Keep Pending.</p> <p>Page 5 Min.57/15 War Memorial – Gravel/Membrane:- Clerk reported she had spoken to Neil Stocks today and he advised he would contact the Chairman in due course Action: Keep Pending.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p>Page 6 Min.58/15 Weed Treatment 2015:- Clerk reported a response had been received from Alun Jones of Complete Weed Control thanking the Parish Council for accepting his quotation. He would commence work sometime during April/May and would let us know when he plans to start the weed spraying.</p> <p>Page 6 Min.59/15 Roche Post Office:- Clerk reported no response had been received to our letter sent and she was doubtful anything would be forthcoming.</p> <p>Page 6 Min.62/15(3) Cornwall Council – Increase in HGV Movements in Clay Country:- Clerk reported she had followed up with David Chadwick following a site meeting but he was out of the office until Monday the 13th April and would not be picking up his emails until after this date.</p> <p>Previous Minutes – Roche School Evacuation Procedures:- An email had been received from Jeremy Walden thanking the Parish Council for making this provision for the School, advising it really will make any evacuation work far more safely for children if the need ever arose.</p>	
102/15	Any letters received for or against any Planning Applications:- None	
103/15	<p>Planning Applications Received to date:- Chairman of Planning presented a report on applications considered by the Planning Sub-Committee at a meeting held on Tuesday the 31st March 2015 for confirmation of approval (Proposed: Councillor M. Edyvean; Seconded: Councillor Mrs. A. Rawlings)</p> <p>Cornwall Councillor J. Wood suggested a letter be sent to Mr. Mike Morcom to encourage him not to spend more money on more plans being drawn up with regards to the Neighbourhood Plan but he believes this is a decision for the Parish Council. It was mentioned that open market low cost bungalows for the elderly and to say they need to be for local people for a certain period of time to be stipulated by the Parish Council. We cannot accept 8 houses at this time as it would be going against the Neighbourhood Plan. Cornwall Councillor J. Wood offered assistance in writing a suitable letter and he also offered to negotiate with Mr. Mike Morcom on this matter, to avoid him spending a considerable amount of money on drawing up plans, etc. It was resolved to accept Cornwall Councillor J. Wood's offer of assistance and to send a suitable letter once agreed Action: Cornwall Councillor J. Wood to follow up and report back to Chairman of Planning and Parish Council (Proposed: Councillor J. Smith; Seconded: Councillor Mrs. I. Northey) Motion Carried</p> <p>PA15/02538 – Ms. N. & A. Marx & Wright – Use of mobile home as a temporary agricultural dwelling, Little Rosemellyn, Roche – Agreed to hold a site meeting, to be held on Friday the 17th April at 5.00pm, meeting at 4.45pm at the Roche Victory Hall Car Park (Proposed: Councillor Mrs. I. Northey; Seconded: Councillor Mrs. V. Barrasin)</p> <p>Planning Results Received:- PA15/01488 – Mrs. R. Arnold – Proposed ground and first floor extension, 11 Mayfield Drive, Roche – Approved</p>	<p>Cwll. Cllr. J. Wood</p> <p>Clerk</p>
104/15	Monthly Accounts for Approval :- It was proposed that the Council approve the accounts for payment as listed on the attached schedule (Proposed: Councillor P. Ames; Seconded: Councillor M. Edyvean) Motion Carried	Clerk

	<p>Action: Clerk to include the £8,000.00 in the Solar Funding Bank funding of £24,000.00 making this figure now £32,000.00.</p> <p>Chairman of Finance reported the zero balance on toilets National Non-Domestic Rates had come through for this financial year from Cornwall Council, thanks to the Parish Clerk.</p>	Clerk
	Action: Next Agenda – Education Grants/Donations/Community Projects	Clerk
	Councillor B. Higman declared a pecuniary interest in the following item and duly left the room during discussion:-	
105/15	<p>Application for Financial Assistance from Miss Caitlin Burnett towards a visit to South Africa on tour playing cricket for Cornwall U17 Girls:- It was resolved to grant a sum of £250.00 (Proposed: Councillor P. Gale; Seconded: Councillor Mrs. I. Northey) Motion Carried.</p>	Clerk
	Councillor B. Higman declared a pecuniary interest in the following item and duly left the room during discussion:-	
106/15	<p>Application for Financial Assistance/Donation from Jacob Inch towards a visit to South Africa for Cornwall Under 12 Schools Cricket Team:- It was resolved to grant a sum of £250.00 and suggests Jacob applies to the Roche Education Trust, Lions, Buffs, Round Tables, Rotary, etc., (Proposed: Councillor P. Gale; Seconded: Councillor Mrs. I. Northey) Motion Carried.</p>	Clerk
	Councillor B. Higman returned to the meeting.	
107/15	<p>Application for Funding for Roche Foodbank:- It was resolved to request a copy of their most up to date accounts and what they are doing to raise funds and include on the next agenda and invite them to meeting to explain exactly what they are proposing, where their funds are coming from and where it is being spent, etc (Proposed: Councillor Mrs. S. Tippett; Seconded: Councillor Ms. A. Carne) Motion Carried.</p>	Clerk
108/15	<p>Support for Young People Cornwall – Temperance Hall Youth Club:- It was resolved to respond advising we understand the position but we have not budgeted for this (Proposed: Councillor P. Ames; Seconded: Councillor B. Higman) Motion Carried.</p>	Clerk
109/15	<p>Purchase of Defibrillator and Running Costs for siting at the top of Roche:- Councillor B. Higman advised he heard the Government agreed in the budget to supply defibrillators, he was not sure who to contact about these. It was resolved to write to Norman Trebilcock to see if he knew how this information. Cornwall Councillor J. Wood would also follow up with Cornwall Council. A member of the public would follow up for the Parish Council in the meantime that was attending the meeting to see if she could obtain one for free Action: Next Agenda.</p>	Clerk
110/15	<p>Membership to Cornwall Association of Local Councils:- It was resolved not to join this Association on this occasion.</p>	Clerk
111/15	<p>Cemetery Matters including (a) any memorial/inscription applications; (b) Extension to Roche Cemetery:-</p> <p>Review of Fees & Regulations:- Clerk reported she had received paperwork from St. Stephen in Brannel Parish Council but they were looking at their fees and regulations at their March Meeting and would send an updated copy after the meeting, Clerk suggested the Parish Council waits for this to compare before reviewing Action: Resolved to review at the May Meeting.</p>	Clerk

	<p>Clerk reported the Memorial/Headstone paperwork would now be re-produced and circulated when the fees and regulations have been approved Action: Clerk to re-produce and circulate to Councillors and Funeral Directors/Memorial Masons when approved and updated next month.</p> <p>Extension to Roche Cemetery:- There had been no further update in respect of the land.</p>	Clerk
112/15	Neighbourhood Plan Update:- Clerk reported there would be a meeting of the Neighbourhood Steering Group this Friday.	
113/15	Roche Public Conveniences:- Chairman and Clerk reported the Gents toilets had been left in a terrible condition and this had been tidied, a leak had also been repaired but nothing further heard to date.	
114/15	<p>Articles for Parish Council Website/Monthly Magazine Report:- No update on magazine. Website is updated monthly.</p> <p>Action: Include an item on the Website and in the next Parish Magazine advising the Parish Council have taken over the toilets and are disappointed people are taking advantage and leaving them in a terrible mess and if anyone sees anything to report to Clerk or Chairman of the Parish Council.</p>	Clerk
115/15	<p>Playing Fields (Including Matched Funding for National Lottery Application):- Councillor M. Edyvean reported on matched funding he has not done too much this month, however, he has planted some trees. He did remove the tree in the Cemetery and the Environment Warden can now finish the stone wall for the Garden of Rest. He did however, break a chain in carrying out these works and has asked the Parish Council to reimburse.</p> <p>Councillor Mrs. S. Tippett reported there is a seat on the double swings that is starting to wear. There is a light down from the Tennis Courts encroaching on the Playfield Field hedge, Clerk reported a letter had been sent to the Roche Football Club in this respect.</p> <p>There are 400 trees that need to be distributed around the Parish. A Playing Fields Sub-Committee Meeting needs to be arranged to discuss further plans. Weeding needs to be carried out and the willow area needs tidying and trees at the end of the small play area need weeding around, to also ask the Environment Warden to get some bags of mulch to put around both areas Action: Clerk and Chairman to instruct the Environment Warden to tidy these areas.</p> <p>Clerk reported one of the black waste bins in the Playing Field had been set on fire. She has reported to the Insurance Company and waiting for a response Action: Keep Pending and Clerk to follow up as necessary.</p> <p>Clerk reported the Zip Wire had broken and she was in the process of ordering relevant parts required for this Action: Keep Pending and Clerk to follow up as necessary.</p> <p>Cornwall Councillor J. Wood left the meeting at 8.15pm.</p> <p>Councillor B. Higman reported the Vital Venues magazine sent by email, there is the Princess Countryside Fund open with a budget of £800,000 with grants up to £50,000.</p>	<p>Clerk/ Chair</p> <p>Clerk</p> <p>Clerk</p>

116/15	<p>Renewal of Leases:- Clerk advised the only responses she had received to date from Tregothnan Estates was read receipts for emails sent to them but today Sue Sparks had advised that she would follow up with Darran Goldby who was dealing with this Action: Keep Pending and Clerk to follow up as necessary.</p> <p>Councillor J. Smith reported on the land possibly owned by the Parish Council, after looking at paperwork he would arrange to get copies of documents printed off in colour to establish who owns what on the Title Deeds Action: Councillor J. Smith to action.</p> <p>PCSO S. Tibbles left the meeting at 8.24pm.</p>	<p>Clerk</p> <p>Cllr. J. Smith</p>
117/15	<p>Bus Shelters:- No update.</p>	
118/15	<p>Footpath Signs/Matters (Including Footpath for Victoria):- No update.</p>	
119/15	<p>Roche Railway Station & Noticeboards in the Parish:- Councillor P. Gale reported he attended a meeting yesterday at County Hall with two other members of the Focal Group and Richard Burningham MBE from the Devon and Cornwall Rail Partnership. (Fiends of the Atlantic Coastline) (Par – Newquay). The meeting was with Bert Biscoe to discuss the future and improvements to the Par to Newquay line. The biggest question was trying to keep the Goonbarrow loop at Bugle. This loop enables trains to pass each other and giving a much better timetable. Network Rail want to do away with the signalling system and the extra points at this loop which means more expense. The signalling for this area will be carried out from Didcot. Train times might improve in the future because there is a planned half hour shuttle from Plymouth to Penzance scheduled for 2018, this would hopefully improve the use of the railway system as a whole. It was suggested that, although it may be too late, the rail system be part of the Neighbourhood Plan. The passenger figures for 2014 are over 80,000 but this figure does not include the 125 intercity passengers which need to be added for true figures. He was told by Richard Burningham that there is a station and communities fund which we could access for monies towards a footpath from Roche to Victoria. There is £250,000 per year for 3 years allocated from this fund for projects like this. He suggested that we find out who owns the land and how we could acquire it to be able to apply for some of this money.</p> <p>As for the poster for the station after reading the finances of the Youth Club and they may not be at their meeting place in the near future he has not done anything further with PCSO S. Tibbles about approaching them to work on this poster.</p> <p>Councillor B. Higman offered to meet with Richard Burningham of the Devon & Cornwall Partnership Action: Councillor P. Gale would make arrangements.</p>	<p>Cllr. P. Gale</p>
120/15	<p>Section 52/106 Agreements:- Vice-Chairman advised we need to look closely at wording on agreements to ensure we look at our commitments Action: Clerk to send copies to Members and include on the next agenda.</p> <p>Action: Clerk to send copies of document for Clean Earth.</p>	<p>Clerk</p>
121/15	<p>Red Dog Bins – Purchase of Bag Dispensers:- Clerk reported she has approached the vets for information but nothing had been heard to date and she would follow up again to establish the correct bag dispensers to match the dog bins (Proposed: Councillor; Seconded: Councillor) Motion Carried</p>	<p>Clerk</p>

122/15	<p>Correspondence – Clerk listed correspondence and actions required:</p> <ol style="list-style-type: none"> 1. Email from Christine Wilson, Clerk to Luxulyan Parish Council – Tri-Focus Parish Group 2. Vital Venues Newsletter – March 2015 3. Cornwall Council – Case for Cornwall 4. Cornwall Council – Letter of Authority to disclose information to Grant Thornton – Financial Year 2014/15 5. Cornwall Council – Communities & Devolution Newsletter March 2015 6. Cornwall Council – Cornwall Council meet with Cornwall for Change 7. Cornwall for Change – Questions to John Pollard 8. Cornwall Council – Information Bulletin – Renewable Energy Update 9. Cornwall Council – Update on Surface Dressing & Surfacing/Patching Works to take place this year 10. The newsletter of the Taves an Tir Cornish Language Project 11. Cornwall Council – Cessation of Western Greyhound 12. Richard Grant, Cornwall Council – Minorca Lane Update 13. Cornwall Council – Information Bulletin – Code of Conduct Training 14. Cornwall Council – Parliamentary Election 7th May 2015 – Notice of Election 15. Streetlife – Build Stronger Local Communities on Streetlife 16. Cornwall Council – Information Bulletin – Western Greyhound Bus Services 17. Cornwall Council – Library & One Stop Shop Service Consultation 18. Came & Company – Spring Council Matters 2015 19. Cornwall Council – Show your Support for the Case for Cornwall 	
123/15	<p>To arrange any Sub-Committee Meetings required:- None.</p>	
124/15	<p>Any Other Urgent Business:- None.</p>	
125/15	<p>Date of next Meeting:- Wednesday the 13th May 2015 at 7.00pm in the ICT Suite, Tregeagle Building, Roche CP School. This meeting will be the Annual General Meeting, along with nominations for Chairman, Vice-Chairman, elected Councillors on Sub-Committees, along with representatives for local organisations.</p> <p>There being no further business to discuss the meeting closed at 8.40pm.</p> <p>Chairman gave his apologies for the next meeting.</p>	

Signature:

Chairman

Date: 13th May 2015