

ROCHE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD

IN THE MAIN HALL OF THE ROCHE VICTORY HALL

ON MONDAY, 12TH AUGUST 2024 AT 6.30PM

Present	Cllr. D. Inch (Chairman)	Mrs. J. Burdon (Parish Clerk)	Cllr. B. Kretowicz (Vice-Chairman)
	Cllr. Mrs. S. Tippett	Cllr. M. Edyvean	Cllr. G. Rowe
	Cllr. D. Yelland	Cllr. P. Kent	Cllr. Mrs. A. King
	Cwll. Cllr. P. Guest	3 Members of Public	

191/24	Apologies for non-attendance:- Councillors M. Taylor, Mrs. L. Harrison	
192/24	Public Forum:- There was three members of the public in attendance, with nothing to raise this evening.	
193/24	Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:- None.	
193/24	<p>Monthly Cornwall Councillor Report:- Report received from Cornwall Councillor P. Guest as follows:-</p> <ul style="list-style-type: none"> • It has been a while since I have written a report to you. Now that the General Election and all the restrictions on what can and cannot be reported is behind us, normal service is resumed. • As you will be aware, we now have a new Government and a new MP. Discussions have already begun with the new incumbents and as these develop, I will keep you informed on any progress. • I met with Noah Law our new MP at the end of last week for an initial chat and the intention is to invite him along to one of our monthly meetings in order for you all to meet him and discuss any issues specific to this Parish. We are also in the process of organising a public 'meet and greet' function in the coming weeks. This will probably be at the Victory Hall. Once I have a date and a time, I will let you know. • I am writing this on the back of a very successful Roche Carnival week. Friday nights events saw a packed-out village enjoying all the floats and walking groups. It was really heartening to see the community spirit shown, a great time was had by all and my thanks and admiration go out to all involved in making it such a success. • There are a couple of events coming up that may be of interest to you. Firstly, the St Austell Summer Wellbeing Festival will be held at 7-9 High Cross Street and Poltair park on Saturday 17th August from 10.00 until 15.00 a flyer for this event has been circulated and I hope to bump into you there. • Secondly, there are 2 'Listening to residents' events where you will have the opportunity to meet Linda Taylor the Leader of Cornwall Council. These are being held at St. Austell Arts Centre on the 4th September starting at 19.00 hours and then at Penwithick Community Hall on the 26th September again, starting at 19.00. I will be in attendance at the St. Austell one on the 4th, but, unfortunately, I will be on leave for the Penwithick event. If you would like any more information about either the Wellbeing Festival or the Listening to residents' events, please let me know. 	

	<ul style="list-style-type: none"> • He recently attended a briefing held by the Police & Crime Commissioner and the Assistant Chief Constable regarding the current spates of demonstrations and unrest around the country. Although there is concern nationally, there is no specific intelligence suggesting that anything is planned down our way, but the situation is being closely monitored. If I get any updates, I will share them with you immediately. I hope this will go some way to re-assuring you. Chairman thanked Cornwall Councillor P. Guest for his brief report and attending the meeting this evening. 	
194/24	Confirmation of the Minutes of the Monthly Meeting held on the 8th July 2024:- Resolved the Minutes of the Monthly Meeting held on the 8 th July 2024 as circulated were confirmed as a true and accurate record and duly signed by the Chairman (Proposed: Councillor Mrs. S. Tippet; Seconded: Councillor G. Rowe)	
194/24	<p>Matters Arising from the Monthly Minutes of the Meeting held on the 8th July 2024:-</p> <p>Page 1 Min.134/24 Vacancy of Parish Councillor:- Clerk reported one candidate attended this evening for a meet and greet, others who could not make tonight would be invited to the September meeting and a decision made after this, unless they withdraw.</p> <p>Page 1 Min.310/23 HGV Signage request nearby junction on old A30:- Cornwall Councillor P. Guest reported he had spoken at length with Rachael Tatlow of Cormac and have sent her 'chapter and verse' of the incidents of lorries getting stuck. She is going to look into getting a no HGV's sign put up.</p> <p>Page 1 Min.323/23 Fibre Broadband to Roche:- Cornwall Councillor P. Guest reported he is still awaiting a date for installation from Wildanet and has chased again. Chairman suggested a copy of the original email so we can follow up via Councillor M. Taylor Action: Cornwall Councillor P. Guest.</p> <p>Page 4 Min.174/24 Contribution to Roche Newsletter:- Response received to query advising with regards to a business plan, she was not sure how to go about this at all. Her plan for 2024/2025 and for the foreseeable future of the magazine is to be able to deliver it free to every household and business in Roche as it has been from the start. She continues to publish the Roche News so that everyone can see what is going on or, if they need something doing, then they can find a reputable advertiser. Advertising has gone down, although she tries and keep the magazine going as best she can. The money she gets from advertisers, the Parish Council and other people go towards the printing of the magazine only and this is the only substantial outgoing. Chairman suggested adding to closed meeting to discuss either tonight or next month.</p>	Cwll. Cllr. P. Guest
195/24	<p>Planning Applications/Results/Correspondence/Any Letters received for or against any Planning Applications:-</p> <p><u>Planning Applications Received:-</u></p> <p>PA24/04804 – Miss Ashleigh Boyce AMP Clean Energy – Construction and operation of a micro energy storage project, Victoria Business Park, Roche – Support (Proposed: Councillor D. Yelland; Seconded: Councillor Mrs. A. King)</p>	Clerk

	<p>PA24/04961 – Mr. Paul Jones J. J. Jones and Sons Ltd – Application for Non-Material Amendment to C2/06/01776 for 'Residential development of 81 new dwellings consisting of a mix of 2, 3, & 4 bed houses, 2 bed bungalows and 1 & 2 bed flats. Reserved matters application for Phase 4C of ongoing residential development.', namely 1) Amend the position of windows, doors and porches, Land to The South of No. 8 St Michaels Way, Roche – Support (Proposed: Councillor Mrs. S. Tippett; Seconded: Councillor B. Kretowicz)</p> <p>PA24/05275 – Mr. & Mrs. Jeremy Adamberry – Proposed Front Porch extension and dormer roof extensions, Roniva, Penstraze Lane, Victoria, Roche - Support (Proposed: Councillor Mrs. S. Tippett; Seconded: Councillor Mrs. A. King)</p> <p>PA24/05644 – KPS SPV 4 Limited – Creation of photovoltaic solar park, including installation of modular photovoltaic units, inverter stations and attendant infrastructure without compliance of Condition 2 in relation to Decision Notice PA10/07307 dated 4/2/2011, Woodlands Barton Farm, Victoria, Roche - Support (Proposed: Councillor Mrs. S. Tippett; Seconded: Councillor B. Kretowicz)</p> <p>Chairman suspended standing orders so the applicant could be asked some questions for the following planning application:-</p> <p>PA24/01459 - Mrs. L. Wills – Demolition of blockwork stores and stables. Proposed 3-bedroom house, Land North of St. Marys, Criggan, Bugle – Parish Council advised applicant to go for pre-application advice (Proposed: Councillor Mrs. S. Tippett; Seconded: Councillor B. Kretowicz) Standing Orders were reinstated.</p> <p>PA24/04079 – Miss Courtney Allum – Part-commenced creation of additional off-road parking. Proposed creation of a new access, 17 Moorland Meadows, Roche – Next Agenda, Extension of Time Granted</p> <p><u>Planning Results Received:-</u></p> <p>PA24/00651/PRE – Mr. Robert Hawke & Mrs. Dorothy Trudgeon – Pre-application for the construction of a housing development scheme totalling 32 units of which 7 will be self-build plots, Land Adj. to Health Surgery, Victoria Road, Roche – Closed – Advice Given</p> <p>PA24/00748/PRE – Mr. Graham Barker – Do I need planning permission for a single storey lean-to extension in rear garden for sun lounge. To be traditionally built with slated roof, patio doors to the front and velux windows to the roof, 7 Angarrack Court, Roche – Closed – Advice Given</p> <p>PA24/05554 – Claire Eddy – Electricity Act 1989: Overhead Lines (Exemption) (England and Wales) Regulations 2009, Street Record, Carbis, Roche – Closed – Advice Given</p> <p>Mr. Wills left the meeting at 7.39pm.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
196/24	<p>Monthly Accounts for Approval, including monthly bank reconciliation and budget monitoring:- It was proposed that the Council approve and accept the accounts for payments as circulated on schedules for August 2024, including agreement with the bank reconciliation and budget monitoring as reported (Proposed: Councillor Mrs. S. Tippett; Seconded: Councillor M. Edyvean)</p>	

	Salaries, Pensions, National Insurance, Income Tax and Expenses	£2,325.92	August 2024	
	Roche Community Newsletter	£360.00	Donation	
	AJH Services – Public Conveniences Clean	£484.72	July 2024	
	EDF Energy – Street Lighting	£333.08	1/4/24-30/6/24	
	Amazon – Stationery	£23.40	A4 Paper	
	Amazon – Stationery	£61.53	Toner Cartridges	
	Wayne Kendall – Maintenance	£580.00	Various	
	Wayne Kendall – Maintenance	£510.25	Playing Fields	
	Crystal Clear Limited Bus Shelter Cleaning	£68.00	July 2024	
	Keith Perks & Son Pest Control	£120.00	Play Area	Clerk
	British Gas – Electricity for Toilets	£46.59	5/6/24-4/7/24	
	Hiscox Insurance	£369.37	August 2024	
	Biffa Waste Services Limited – Cemetery	£175.32	July 2024	
	DMC-IT – Website Updating	£25.00	July 2024	
	Crystal Clear Limited Waste Bin Emptying	£918.00	July 2024	
	Roche Victory Hall – Hire Hall	£30.00	August 2024	
	Roche Victory Hall – Post Office Cont.	£86.66	August 2024	
	Receipt: Lloyds Bank – Interest	£12.16	July 2024	
	Receipt:- National Grid	£55.98	Wayleave	
	Receipt:- Crystal Clear - Reimbursement	£350.00	Overpayment	
	Receipt: Drew Memorials	£135.00	Knight	
	Receipt: Kerrow Memorials	£270.00	Osborne	
	Receipt: Kerrow Memorials	£135.00	Tippett	
	Receipt: Kerrow Memorials	£270.00	Nicholls	
	Receipt: Kerrow Memorials	£920.00	Mizen	
	Receipt: Lloyds Bank – Interest	£28.10	August 2024	
	Receipt: Cornwall Council – Interest	£1,552.23	July 2024	
	Receipt: Kerrow Memorials	£270.00	Phillipps	
197/24	<p>Cemetery Matters (Including (a) Any applications for memorials or inscriptions; (b) Invoicing for Burials and Memorials):- Application received from Kerrow Memorials for a new memorial/additional inscription for the late Carole & Christopher John Phillipps. Resolved to accept as per our Rules and Regulations (Proposed: Councillor Mrs. S. Tippett; Seconded: Councillor Mrs. A. King) Action: Clerk.</p> <p>Application received from Larcombe's Memorials for a new memorial for the late Benjamin David Jacobs. Resolved to accept as per our Rules and Regulations (Proposed: Councillor Mrs. S. Tippett; Seconded: Councillor Mrs. A. King) Action: Clerk.</p> <p>Invoicing for Burials and Memorials:- Resolved to ensure payments are received before approval to go ahead is confirmed, as per Clerk is currently doing (Proposed: Councillor Mrs. S. Tippett; Seconded: Councillor Mrs. A. King) Action: Clerk.</p>			Clerk
198/24	<p>Minor Repairs/Works in the Parish that may arise:- Councillor M. Edyvean reported the chain has been repaired at the War Memorial.</p>			
199/24	<p>Roche Park Recreation Area:- Chairman reported we have increased waste bin collections until the end of September. Councillor Mrs. S. Tippett reported the two double gates need some renovation Action: Clerk to obtain quotation from our Maintenance Contractor for either renovation or blocking up with a Cornish wall.</p>			Clerk

	Councillor Mrs. S. Tippet reported the skateboard park and playing fields are being very well used by everyone.	
200/24	Roche Public Conveniences/Bus Shelters:- None.	
201/24	<p>Footpath Signs/Matters:- Chairman advised we are chasing up the missing sign on Footpath 12 which has been logged, although they are currently having issues that present the greatest health and safety risk and unable to prioritise signage at this time, it is useful to know about broken or missing signs. This has been recorded for future consideration should additional resources become available Action: Keep Pending.</p> <p>Footpath from Glebe Walk to Harmony Road is quite narrow. Chairman advised he believes the concrete posts and metal fencing belong to Cornwall Council and not landowners. Chairman requested David Edwards to send some photographs so we could forward on to Cormac Action: Clerk to follow up when received.</p> <p>Councillor P. Kent reported the Roche sign from Tremodrett is missing, he has an email advising work has been done. Chairman suggested sending details to Clerk with a photograph and we would forward on Action: Councillor P. Kent/Clerk.</p> <p>Councillor M. Edyvean reported we need to ensure Griffiths put back all footpaths to their previous condition and we need to ensure this happens. Chairman suggested we need to raise at the meeting with Griffiths on the 27th August. Chairman requested David Edwards support on this.</p> <p>Bridleway from Rosemellyn to Criggan – Chairman requested Councillor G. Rowe meet with the Grasscutting contractors on site and it was agreed this evening that if more needs cutting back at additional costs to go ahead (Proposed: Councillor D. Yelland; Seconded: Councillor Mrs. S. Tippet) Action: Councillor G. Rowe.</p>	<p>Clerk</p> <p>Clerk</p> <p>Cllr. P. Kent/ Clerk</p> <p>Cllr. G. Rowe</p>
202/24	<p>Duck Pond and surrounding Land & St. Michaels Way:- Chairman reported for the winter there is some hedge work required. The pathway down through the area opposite duck pond also needs some work, he believes to have it tarmaced would work better as it is breaking away. Councillor D. Yelland reported on the footpath area from Mayfield Drive to Shires which needs the triangle area shrubbery tidying or removing. Chairman suggested this area to be tarmaced as well Action: Clerk/Chairman.</p> <p>Wishing Well has got a lot of weeds. Chairman suggested wait on this one and request it is included when we re-tender next year Action: Clerk/Chairman.</p> <p>Duck Pond – It was agreed to include in the newsletter and on Facebook the following update – As a Parish Council we have decided that we need to dredge and Clear the Pond. It is necessary to do this to keep the safe flowing of water to remove any built-up silt and vegetation and also to maintain a safe environment. We will conduct this work over the course of a couple days after which we will make sure, the area is left in a future proof condition. This work is essential to avoid any flooding and will help to maintain the natural environment and the wildlife within this area Action: Clerk/Chairman.</p>	<p>Clerk/ Chair</p> <p>Clerk/ Chair</p> <p>Clerk/ Chair</p>
203/24	Village Regeneration Works/Working Party for the Village:- Next litter pick is first Sunday in September.	

204/24	<p>Roche By-Pass Scheme and related projects:- Clerk reported an invitation had been circulated for a Griffiths catch-up meeting with Councillors to be held on Tuesday 27th August at 2.00pm in the Griffiths main A30 offices. Chairman reported an update was given by Griffiths.</p> <p>Chairman reported on 20mph speed signs at Trezaise and concerns that had been raised by Councillor D. Yelland, advising Rachael Tatlow of Cormac was not quite sure of the location, however, any issues that become apparent after installing the many signs and posts for this area wide 20mph scheme will be addressed prior to the Traffic Order being sealed.</p>	
205/24	<p>Roche Football Club Second Pitch – Requests to take over:- Clerk reported a response had been received from Clays Veterans Football Club advising they did approach Roche Football Club a few months back, but were informed that the Football Club were taking on a second team, so we were unable to use the pitch for our Sunday Veterans matches, hence the interest in the second dis-used pitch. If plans have changed since then, they would be more than happy to have a meeting with Derek Roache and the Councillors to discuss options going forward. Ultimately, having our own pitch would be our main aim, shared with the Cricket Club during the summer making best use of the ground for the whole community. As mentioned previously, whatever option is presented to us we will endeavour to get funding to help maintain the pitch and any other equipment associated with it. The Veterans have advised today they are still very open to the idea if the option to share is available.</p> <p>Chairman advised to invite both parties, Cricket Team and Veterans Football back to our next meeting with information on how they will update the ground and future up-keep and to talk through planned expectations. Clerk to ask our existing football team how they going to take their football field forward and how they will fund and maintain it, asking for their business feasibility plan, how many people it would support, etc Action: Clerk/Chairman to compile.</p> <p>Confirmation received from Griffiths advising they would cover any ecological support needed. Parish Council to let them know when you are meeting to have a look or what days you need the support and we can go from there. Chris Shotter, Ecology Clerk of Works was copied in. Resolved to forward copy of the plan advising the area to be studied Action: Clerk.</p>	<p>Clerk/ Chair</p> <p>Clerk</p>
206/24	<p>Two Yearly Tree Safety Reminder at Roche Duck Pond Area:- Reminder for Two Yearly Tree Safety Inspection at Roche Duck Pond is due again at the end of August, as this was last carried out 2 years ago. Date proposed to carry out would be Tuesday 27th August 2024. Cost for the survey remains unchanged 2022 at £333.00 no vat charged. Resolved to accept (Proposed: Councillor Mrs. S. Tippett: Seconded: Councillor G. Rowe) Action: Clerk.</p>	Clerk
207/24	<p>Rural EV Charging – Electric Vehicle Charges in the Parish:- Confirmation received from the Distribution Network Operator and National Grid about connecting the sites. It is a slightly complex exercise which is taking a little more work than normal. They have received the following: “The Roche Football Club requires a fair bit of work as the transformer has not got the capacity and requires upgrading. With these enquiries we do require a letter of authority before providing a quote.” Outline letter of authority template sent as provided by the charge point operator, to put on headed paper and returned to re-submit all information to National Grid to obtain a quote and move to the next stage.</p>	

	Resolved to send letter of authority (Proposed: Councillor G. Rowe: Seconded: Councillor Mrs. S. Tippet) Action: Clerk.	Clerk
208/24	Articles for Parish Council Website/Newsletter:- Clerk advised there would be no newsletter report required this month as joint from last month Action: Clerk.	Clerk
209/24	<p>Correspondence – Clerk listed correspondence and actions required:-</p> <ol style="list-style-type: none"> 1. Office of the Police & Crime Commissioner – Keep antisocial behaviour at bay - read this week's column from the Commissioner 2. NALC – Events 3. Office of the Police & Crime Commissioner - Councillor Advocate Seminar - Hosted by the Commissioner and joined by Acting Chief Constable Jim Colwell 4. NALC – Newsletter 5. Ron Bailey - Safety of Lithium-ion Batteries and e-bikes and scooters 6. Cornwall Council Pensions – Pension Roadshow 7. Office of the Police & Crime Commissioner - Force must improve criminal investigations, says Commissioner 8. NALC – Chief Executive’s Bulletin 9. Cornwall Council - Local Council Planning training event – 19th September 2024 - 4.00-5.30pm 10. Office of the Police & Crime Commissioner – £5k grants to tackle antisocial behaviour and drug and alcohol misuse 11. NALC – Star Council Awards 2024 12. Cornwall Councillor - News from the Good Growth Fund 13. Ron Skinner - Invitation to a Public Meeting 31/07/24 at Clovelly Parish Hall 14. Cornwall Council - Affordable Housing Newsletter - July 2024 15. Cornwall Council - Town and Parish Council Newsletter: 12th July 2024 16. Office of the Police & Crime Commissioner – From prisoners building homes to more police enquiry officers and record constable numbers – my annual report charts a year of progress 17. National Highways - A30 Road markings and cat's eyes renewal 18. Peninsula Transport Strategy: guiding future regional transport investment 19. Forest for Cornwall – Summer 2024 Newsletter 20. Seven Concerned Citizens - You are invited: Regional Emergency Response to the Declared ‘Climate Crisis’ event, Clovelly Parish Hall at 7:00 pm on 31/07/24 21. Office of the Police & Crime Commissioner - The Commissioner's weekly column 22. Office of the Police & Crime Commissioner - Report 'damning indictment' of society as women and girls face 'epidemic' of violence 23. Office of the Police & Crime Commissioner - Councillor Advocate Seminar - Right Care, Right Person - Exeter Racecourse, 11th September from 11.00am-3.00pm 24. Cornwall Gateway Team - Join Us in Transforming the Cornish Food and Drink Industry with Cornwall Gateway CIC 25. Cornwall Council - Stroke Association: Cornwall Emotional Support Service Summer 2024 Update 26. Cornwall Council - China Clay Area & Luxulyan Community Area Partnership – Future Meeting dates 27. CALC – Star Council Awards 2024 28. Streetworks, Wildanet – Works in progress 29. CALC – Training Update – August to November 2024 30. Cornwall Council - Never miss a planning application in your area 31. CALC – News Round-up 1st August 2024 	

	<p>32. Gallagher Insurance - Enhancing your knowledge on risk and insurance with our video collection</p> <p>33. NHS Cornwall & Isles of Scilly/Cornwall Council - Cornwall together: July 2024</p> <p>34. Gallagher Insurance - Read our latest edition of Community Matters</p> <p>35. Cornwall Council - Delivery of food waste caddies and bins start in North East Cornwall from Monday 5th August 2024</p> <p>36. Office of the Police & Crime Commissioner - Right Care, Right Person - Exeter Racecourse, 11th September 2024</p> <p>37. Cornwall Council - Listening to residents 2024 - China Clay Area and Luxulyan/Penwithick event</p> <p>38. Cornwall Council - Planning News for Local Councils and Agents - Summer 2024</p> <p>39. Office of the Police & Crime Commissioner - Commissioner pays tribute to officers who put public's safety ahead of their own</p> <p>40. Office of the Police & Crime Commissioner - Op Hawksbill - letter from the Acting Chief Constable</p> <p>41. Office of the Police & Crime Commissioner - Op Hawksbill - current messaging in relation to this week's incidents</p> <p>42. Office of the Police & Crime Commissioner - Commissioner today issues joint letter on violent disorder</p> <p>43. Cornwall Council – Important Supplier Update</p> <p>44. Cornwall Council - Town and Parish Council Newsletter: 9th August 2024</p> <p>45. Cormac Solutions - Results published - China Clay CNA, 20mph Rollout - Phase 3 (Infra23-213-CC)</p> <p>46. Cornwall Council - August What's on Guide 2024 & St Austell Summer Wellbeing Festival Flyer</p> <p>47. Cornwall Council – Clay TAWC's special celebration event Saturday 31st August, from 10.00am until 3.00pm</p> <p>48. Cornwall Council – Tree Council's 'Branching Out; Fund</p>	
210/24	To arrange any Sub-Committee Meetings required:- None.	
211/24	Any Urgent Matters the Chairman considers relevant for this meeting:- None.	
212/24	<p>Date of next Meeting:- Monday 9th September 2024 at 6.30pm to be held in the Roche Victory Hall Large Main Hall, Roche Victory Hall.</p> <p>There being no further business to discuss the meeting closed at 8.20pm</p>	

Signature:

Chairman

Date: 9th September 2024