

# ROCHE PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD

### IN THE MAIN HALL OF THE ROCHE VICTORY HALL

ON MONDAY, 13<sup>TH</sup> OCTOBER 2025 AT 6.30PM

<b>Present</b>	Cllr. D. Inch (Chairman) Cllr. Mrs. A. King Cllr. M. Taylor Cllr. M. Edyvean 4 Members of Public	Mrs. J. Burdon (Parish Clerk) Cllr. P. Dunn Cllr. G. Rowe Cllr. D. Yelland John Wood	Cllr. B. Kretowicz. (Vice-Chairman) Cllr. P. Kent Cllr. Mrs. S. Tippet 3 Reps – PA25/05532
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221/25	<b>Apologies for non-attendance:-</b> Councillor Mrs. L. Harrison. Councillor M. Taylor made apologies as he may be late to the meeting tonight.	
222/25	<p><b>Public Forum (Including any report from Cornwall Councillor if received):-</b> Three representatives attended in respect of PA25/05532 – Mr. Alun Kitts, Falmouth Garages Ltd – they have updated their application and added a shepherd's hut for the fishermen who wanted to stay overnight, apart from this, nothing else has changed. Chairman thanked them for this information.</p> <p>Mr. Patrick Balcombe, Cornwall Ramblers, reported on the footpaths and wooden stiles; there are now two additional ones. He would forward information to the Clerk who would then forward it on to Cornwall Council <b>Action:</b> Clerk.</p> <p>John Wood reported on the village magazine and requested an emergency item to discuss this evening on the agenda. He is hoping to find someone else who may take this on. He would like to write out something to ask if there were any interested parties, thanking Rachel Wakhem. He would like the Parish Council to undertake costings to do this if possible. Chairman said he would suspend standing orders and bring the newsletter item forward on the agenda this evening.</p> <p>Malvina Higman reported that the Victoria Road closure is outrageous, and she is not happy with the metro line, which is not going to be hourly, so we will not be getting the service promised, and Victoria Road was closed on the back of this. There are 90 more houses going into Victoria Road, so there will be all the construction vehicles coming through on top of this. Apparently, it is 50/50 of people supporting or against Victoria Road closing. She believes it is going to cause more accidents. She is concerned that people who live in the area are going to have accidents due to oncoming traffic. Malvina Higman left the meeting at 8.37pm. Chairman reported on the metro service and frequency of service, and where from, so it is not as it appeared to have been originally reported.</p> <p>Email received from Samantha Wright, which had been circulated and read, with her concerns in respect of a hub/coffee shop for the village. It was agreed to discuss under Long Term opportunity for Catering in the Park later on the agenda.</p>	Clerk
223/25	<b>Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:-</b> Councillor M. Taylor declared a pecuniary interest in respect of planning application PA25/06661 on the agenda this evening.	

224/25	<b>Confirmation of the Minutes of the Monthly and Closed Meetings held on the 8<sup>th</sup> September 2025:-</b> Resolved the Minutes of the Monthly and Closed Meetings held on the 8 <sup>th</sup> September 2025 as circulated were confirmed as a true and accurate record and duly signed by the Chairman (Proposed: Councillor Mrs. A. King; Seconded: Councillor P. Dunn) All in Favour	
225/25	<p><b>Matters Arising from the Monthly Minutes from Meeting held on the 8<sup>th</sup> September 2025:-</b></p> <p><b>Page 1 Min.203/25 Stone and Wooden Stiles:-</b> Response from Neil Sandland advising they have been pushing for a response from the Designer/Contractor on this matter almost every week, but unfortunately still have not received a response; however, they will keep asking and escalate the matter in due course. Dave Wood, Countryside Officer, advising that he is in liaison with Neil Sandland to make sure that any replacement structures comply with the latest design guidance so that they can be authorised by Cornwall Council <b>Action:</b> Keep Pending for an update, keeping Cornwall Councillor S. Trevelyan informed to also follow up as necessary.</p> <p><b>Page 1 Min.153/25 Bus Shelter on old A30:-</b> Update on the Bus Shelter on Old A30 advising it was hoped installation would have taken place on the 7<sup>th</sup> October. Clerk has followed up a couple of times, and we are still waiting for a confirmation date <b>Action:</b> Keep Pending for an update, keeping Cornwall Councillor S. Trevelyan informed to also follow up as necessary.</p> <p><b>Page 2 Min.191/25 Incinerator application for funding towards Pump Track:-</b> Clerk and Chairman reported, unfortunately, we were unsuccessful with our application for incinerator funds.</p> <p><b>Previous Minutes Min.145.25 Flooding at Harmony Road:-</b> Update from Rachael Tatlow advising South West Water has completed the clearance work of the culvert in their land downstream of Harmony Meadow. Cornwall Rural Housing Association have confirmed that their contractor is due to visit the site next week to complete a camera survey of the culvert and clear it as necessary. They apparently attempted to survey the culvert last week, but they didn't have the correct camera for the type of culvert, so they are returning with the required equipment.</p> <p>Chairman suspended Standing Orders at this point to bring forward a Discussion on Village Newsletter:- Chairman said he believes it would be good to sponsor this and pay for this edition. It was agreed to ask the village how they wish to see the newsletter going forward, whether it is still all paper, or part online and part paper. In the meantime, Clerk to follow up with Rachel Wakeham to ask for information on where all funds have been distributed <b>Action:</b> Clerk. John Wood would produce the issue and forward copies for various online platforms. Resolved that the Parish Council contribute up to £500.00 for this emergency project (Proposed: Councillor B. Kretowicz; Seconded: Councillor P. Kent) All in Favour <b>Action:</b> Clerk. Legal Powers in respect of grants and donations paid – Section 142 (Newsletters) of the Local Government Act 1976.</p> <p>John Wood left the meeting at 6.50pm</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
226/25	<b>To RECEIVE consultation response requests and to RESOLVE a response. Formal requests from the planning authority received before the start of the meeting will be considered, including Results/Correspondence/Any Letters received for or against any Planning Applications:-</b>	

**Planning Applications Received:-**

**PA25/05532 – Mr. Alun Kitts, Falmouth Garages Ltd** – Addition of shower block and 2 disused railway wagons, a shepherd's hut and two caravans for holiday accommodation (part retrospective), Land and Lake North of Rosemellyn Cottage, Roche – **Support** (Proposed: Councillor D. Inch; Seconded: Councillor Mrs. S. Tippet) All in Favour

**Clerk**

**PA25/06413 – Carbis Wharf West LLP** – Change of use of 6 no. existing holiday let cottages to unrestricted residential dwellings (Units 1-5 and 7), the erection of a bin and cycle store and retrospective permission for the regularisation of conversion works, The West Dry, Carbis, Roche – **Support** (Proposed: Councillor Mrs. S. Tippet; Seconded: Councillor G. Rowe) All in Favour

**Clerk**

**PA25/06414 – Carbis Wharf West LLP** – Listed building consent for the erection of a bin and cycle store to serve proposed change of use of 6 no. existing holiday units to unrestricted residential dwellings (Units 1-5 and 7) and for the retention of conversion works, The West Dry, Carbis, Roche – **Support** (Proposed: Councillor Mrs. S. Tippet; Seconded: Councillor G. Rowe) All in Favour

**Clerk**

**PA25/06257 – P. & J. Rescorla & Blake** – Removal of existing lodge with C3 use under PA14/06212 and siting of replacement lodge with C3 use, together with associated works, Land at Mount Pleasant, Old Coach Road, Roche - **Support** (Proposed: Councillor Mrs. A. King; Seconded: Councillor B. Kretowicz) All in Favour

**Clerk**

Councillor M. Taylor declared a pecuniary interest in respect of the following planning application and duly left the meeting room:-

**PA25/06661 – Mr. Matthew Taylor** – Works to trees subject to a Tree Preservation Order for: Ash (T1) – fell, tree is dead (over summerhouse in garden). Sycamores (T2) and (T3) – reduction of extended lateral limbs over new build extension by 50% (see photo). 2 x Beech (T4) and (T5) – reduce lateral limbs over public footpath by 50% (see photo) (down footpath adjacent to house). Ash (T6) – remove, worsening condition, poor structural and physiological condition (down footpath adjacent to house). Sycamore (T7) – crownlift two lowest limbs (down footpath adjacent to pharmacy). Sycamore (T8) – crownlift over driveway into pharmacy to 16ft (down footpath adjacent to pharmacy). Sycamore (T9) – crownlift to 16ft (on corner between pavement and driveway into pharmacy), The Old Rectory, Fore Street, Roche – **Support** (Proposed: Councillor D. Inch; Seconded: Councillor Mrs. S. Tippet) All in Favour

**Clerk**

Councillor M. Taylor returned to the meeting room.

**PA23/06343** – Submission of details to discharge condition no. 21 in respect of decision notice no. PA21/10964 dated 14/7/22, Goonbarrow China Clay Works, Higher Bugle, Bugle - **Support** (Proposed: Councillor D. Inch; Seconded: Councillor G. Rowe) All in Favour

**Clerk**

**PA25/07472 – Mr. Ian Armstrong** – Non-material Amendment in relation to Decision Notice PA17/00121 PA20/03720 dated 8/5/2025]: Plot 1 – revised plans and reduced gross internal area with glazing revised on the east and west elevations, Storage Units at Withiel Turning, Withiel Road, Roche - **Support** (Proposed: Councillor D. Inch; Seconded: Councillor Mrs. S. Tippet) All in Favour

**Clerk**

	<p><b>PA25/06922 – Mr. &amp; Mrs. Philip and Bronwyn Ugalde</b> - -External wall insulation and single storey extensions to existing dwelling comprising entrance hall, pantry, plant room, air source heat pump, living room and veranda; rebuilding of existing outbuilding to provide a car port with solar panels on roof; erection of outbuildings, beyond the curtilage of the dwelling, for incidental use to the enjoyment of the dwelling, including hardstanding and porous paving system; extension of the curtilage of the dwelling to include the outbuildings and amenity space adjoining the pond; erection of boundary fence, beyond the curtilage of the dwelling, along northern boundary of land owned by the applicant; erection of fencing and gates to screen outbuildings; proposed car parking alongside the driveway with landscaping and tree/shrub planting; new foul water drainage connection into existing combined sewer; new surface water drainage system; enhancements to biodiversity for habitats, hedgerows and watercourses, Somerset House, Hallow, Bugle - <b>Support</b> (Proposed: Councillor P. Kent; Seconded: Councillor B. Kretowicz) All in Favour</p> <p><b>PA25/05783 – Mr. &amp; Mrs. Stephens</b> – Refurbish the existing garage into an annexe for a family member, 29 Harmony Road, Roche – <b>Clerk to request an extension of time</b></p> <p><b><u>Planning Results Received:-</u></b></p> <p><b>PA25/06068 – Mr. &amp; Mrs. Kevin &amp; Karen Ackrell and Tonkin</b> – Submission of details to discharge Condition 6 in relation to Decision Notice PA25/03540 dated 4/8/2025, Coldvreath Stables, Coldvreath, Roche – <b>S52/S106 and discharge of condition apps</b></p> <p><b><u>Planning Correspondence:-</u></b> (a) Cornwall Council – PA25/00472 – Outline planning application with some matters reserved for the erection of 90 dwellings (23 affordable) with access, scale, layout and appearance proposed (landscaping a reserved matter), Land West of Victoria Road, Roche – advising application goes to Committee on 22<sup>nd</sup> September 2025 at 10.00am; (b) Cornwall Council – Unauthorised siting of a static caravan - pending replacement dwelling application. Land East of Rosevi Old Coach Road Roche – advising caravan is in breach of planning; Cornwall Council – Unauthorised siting of a static caravan – pending dwelling application, Land East of Rosevi, Old Coach Road, Roche coming the caravan is in breach of planning control; (c) Cornwall Council – PA25/06154 Pits Mingle Bungalow advising caravan is proposed for 2.5 years from commencement of development and removal at the end of the period would be secured via planning condition, Case Officer would support, Councillors in agreement; (d) Cornwall Council – PA25/00472 – Westcountry Land (Kenwyn) Limited - Outline Planning application with some matters reserved for the erection of 90 dwellings (23 affordable) with access, scale, layout and appearance proposed (landscaping and reserved matters), Land West of Victoria Road, Roche – advising the application will be reported to the Planning Committee for a decision.</p>			Clerk
227/25	<p><b>Monthly Accounts for Approval for October 2025, including monthly bank reconciliation and budget monitoring:-</b> It was proposed that the Council approve and accept the accounts for payments as circulated on schedule for October 2025, including agreement with the bank reconciliation and budget monitoring as reported (Proposed: Councillor P. Dunn; Seconded: Councillor Mrs. A. King) All in Favour.</p>			
	Salaries, Pensions, National Insurance, Income Tax and Expenses	£2,689.78	October 2025	

	Lloyds Bank – Monthly Bank Charges	£8.50	September 2025	
	South West Water – Public Conveniences	£248.52	5/8/25-2/9/25	
	Bob Thomas Tarmacadam – Footpath	£9,084.00	Methodist Church	
	Lanhydrock Garden Services	£1,812.00	Hydrangea	
	EAH Boscawen – Cricket Ground Rent	£50.00	29/9/25-28/9/25	
	EAH Boscawen – Football Ground Rent	£300.00	29/9/25-28/9/25	
	Duchy Cemetery's Limited – Interment	£685.00	Gregory	
	Crystal Clear Limited Bus Shelter Cleaning	£68.00	September 2025	
	BDO LLP External Auditors	£756.00	Up to 31/3/25	
	Wedlake Funeral Home – Refund overpaid	£319.00	Hambly	
	AJH Services – Cleaning Toilets	£508.95	September 2025	
	Duchy Cemetery's Limited – Interment	£685.00	Hambly	Clerk
	Crystal Clear Limited Waste Bin Emptying	£1,169.97	September 2025	
	Cornwall Council	£329.24	Election Expenses	
	Maverick Industries – Pump Track	£93,038.26	Stage 2	
	Maverick Industries – Pump Track	£4,350.00	2.5% Retention	
	Biffa Waste Services Limited – Cemetery	£245.47	September 2025	
	DMC-IT – Website Updating	£37.50	September 2025	
	Lanhydrock Garden Services – Maintenance	£3,728.00	September 2025	
	Lanhydrock Garden Services – Footpaths	£1,536.00	July & Sept 2025	
	Roche Victory Hall – Hire Hall	£33.00	October 2025	
	Roche Victory Hall – Post Office Cont.	£86.66	October 2025	
	Duchy Cemetery's Limited – Interment	£685.00	Dyer	
	Royal British Legion	£25.00	Wreath	
	<b>Receipt:-</b> West Cornwall Wind Turbine	£12,625.83	Trebilcock	
	<b>Receipt:-</b> Lloyds Bank – Interest	£19.11	September 2025	
	<b>Receipt:-</b> Wedlake Funerals - Interment	£1,070.00	Hambly	
	<b>Receipt:-</b> Woodland Barton Wind Turbines	£14,462.02	Woodland Barton	
	<b>Receipt:-</b> Paul Bourton Funerals – Interment	£1,070.00	Gregory	
	<b>Receipt:-</b> Wedlake Funerals - Interment	£319.00	Hambly - Overpaid	
	<b>Receipt:-</b> Drew Memorials Memorial & Cover	£1,315.00	Crocker	
	<b>Receipt:-</b> Drew Memorials – Add. Inscription	145.00	Booth	
	<b>Receipt:-</b> Mr. Higgins – Ashes Scattering	£75.00	Chapman	
	<b>Receipt:-</b> Roche Community News	£324.00	Refund	
	<b>Receipt:-</b> Personal Choice Funerals	£1,325.00	Trudgian	
	<b>Receipt:-</b> Drew Memorials – Crem. Plaque	£285.00	Geach	
	<b>Receipt:-</b> Paul Bourton Funerals – Interment	£1,070.00	Dyer	
	<b>Receipt:-</b> The Daily Grind (B. Knight)	£106.90	September 2025	
	<b>Receipt:-</b> Lloyds Bank – Interest	£29.96	October 2025	
	<b>Receipt:-</b> Cornwall Council – Interest	£1,362.04	September 2025	
	<b>Receipt:-</b> HMRC – VAT Reimbursement	£19,933.50	Up to Sept. 2025	
	Annual Insurance Premium paperwork received and resolved to accept and set up direct debit, which commences in November (Proposed: Councillor P. Dunn; Seconded: Councillor Mrs. A. King) All in Favour <b>Action:</b> Clerk.			Clerk
228/25	<b>Annual Report of Accounts for the year ending 31<sup>st</sup> March 2025 from External Auditors, BDO LLP if received:-</b> External Audit report received advising On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return, in our opinion the information in Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.			

	<p>Other matters not affecting our opinion which we draw to the attention of the authority: The Smaller Authority has restated the prior year figures. We have reviewed the adjustments made. The smaller authority's reserves appear excessive as, after accounting for the earmarked reserves, general reserves are greater than annual expenditure. A smaller authority has no specific right to accumulate funds via the precept. The smaller authority should ensure that it has regard to the level of reserves held when considering future precept requests and as part of their annual budgeting process. Any earmarked reserves should also be considered and formally approved by the smaller authority. The authority needs to have robust procedures in place to prevent any decisions or payments being made that are ultra vires. Authorities making decisions always need to understand the powers they are exercising in the context of their decision-making. The Council should consider its procedures in this respect. Resolved report duly noted and actions to be put in place accordingly as per Min.229/25 and Min.231/25 below (Proposed: Councillor Mrs. S. Tippet; Seconded: Councillor P. Dunn) All in Favour <b>Action:</b> Clerk.</p> <p>Clerk reported the notice of Conclusion and other notices as relevant have already been put on the Website and Noticeboard as per regulations as previously agreed.</p>	<b>Clerk</b>
<b>229/25</b>	<p><b>Power of Competence to be reviewed and approved:-</b> Resolved to put Power of Competence in place and advertise on the Parish Council website with other annual policies (Proposed: Councillor Mrs. S. Tippet; Seconded: Councillor P. Dunn) All in Favour <b>Action:</b> Clerk.</p>	<b>Clerk</b>
<b>230/25</b>	<p><b>Start consideration of setting Precept/Budget for year ended 31<sup>st</sup> March 2027:-</b> Resolved to include on the next agenda for further discussion and run £195,000 on a Band D property using the calculator provided by Cornwall Council, Clerk to establish whether next year's calculator is available. Clerk to send updated version of precept suggestions discussed this evening to all Councillors <b>Action:</b> Clerk.</p>	<b>Clerk</b>
<b>231/25</b>	<p><b>Start consideration of setting List of Reserves &amp; Reserves Policy following setting of precept for year ended 31<sup>st</sup> March 2027:-</b> Resolved to include on the next agenda to discuss with setting of precept and budget <b>Action:</b> Clerk.</p>	<b>Clerk</b>
<b>232/25</b>	<p><b>Cemetery Matters:-</b> No matters to raise.  <b>Memorial Applications approved by the Clerk:-</b>  Drew Memorials – Additional Inscription – Barbara Booth - <b>Approved</b>  Drew Memorials – New Cremation Plaque – Margaret Geach - <b>Approved</b>  Drew Memorials – New Memorial &amp; Coverslab – Henry Crocker – <b>Approved</b>  Kerrow Memorials – Additional Inscription – Elizabeth Anne Yelland - <b>Approved</b>  Kerrow Memorials – New Heart Memorial – Sandra Kay Retallick - <b>Approved</b>  Kerrow Memorials – New Memorial – Pamela Maureen Mitchell - <b>Approved</b></p>	
<b>233/25</b>	<p><b>Roche Village Recreation Areas and Land owned and under discussion (Including (a) Update on CCTV and associated works if received; (b) Annual Play Inspection from Rospa if received; (c) Update on Pump Track; (e) Land at Trezaie; (f) Long Term opportunity for catering in the Park):-</b> Clerk reported on the waste bin collections and additional for the Pump Track. Resolved to allow an extra collection per week during school holidays for all waste bins in the playing field area and include the new waste bins on the rota going forward (Proposed: Councillor B. Kretowicz; Seconded: Councillor Mrs. S. Tippet) All in Favour <b>Action:</b> Clerk</p>	<b>Clerk</b>

	<p><b>CCTV and associated works:-</b> Clerk and Chairman reported an application had been submitted to the Police Commissioners for a contribution from funds they have available for CCTV <b>Action:</b> Keep Pending.</p> <p><b>Long-term opportunity for catering in the Park:-</b> Resolved to respond to Samantha Wright advising we have read her email and that we have not budgeted for any electricity in our precept for this financial year, this is public funds and we cannot use them to benefit private businesses, especially as we have many other businesses in the village. Chairman suggested perhaps this could be reviewed again next year. Councillor M. Taylor suggested if the Parish Council have to spend funds, it may be beneficial to put electricity in, but not to benefit one business. Councillor M. Taylor suggested putting up to tender agreement. Clerk to look back to see what we originally agreed <b>Action:</b> Clerk.</p> <p>We will wait to see where we are with the CCTV grant application before any electricity funds are discussed.</p> <p>Use of land in front of Roche Rock for Football Training – Response received from Derek Roach of Roche Football Club advising the Club agrees to the terms as set out in the email dated the 12<sup>th</sup> August 2025 to cut the area the land used as part of the requirement.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p>
234/25	<p><b>Roche Public Open Space – Devolution of assets (a) Land at Tregeagle Road (nearby Pebbles Nursery); (b) Land at Tregarrick Road (nearby Dukes Court); (c) Land at Farrow Fordh (nearby Finsbury Rise); (d) Public Conveniences; (e) Land at Trezaise:-</b> Email circulated and agreed to ask for the following – New Fence on the Glebe Land, Tree Survey on Tregarrick land, Grant towards refurbishing the public conveniences. Councillor P. Kent raised the kerbs along the Glebe land and would send some information on to the Clerk. Notify that we would be using Stephen Scown Solicitors <b>Action:</b> Clerk to send once a response has been received from Councillor P. Kent.</p>	<b>Clerk</b>
235/25	<b>Roche Public Conveniences/Bus Shelters:-</b> No update.	
236/25	<p><b>Minor Repairs/Works in the Parish that may arise/Village Regeneration Works/Working Party for the Village:-</b> Update from Vicky Bundy following the last litter pick – There were six people at the litter pick in September. She was not sure how many bags were collected in total, at least 7.</p> <p>Email received from Sue Battison for Roche Chapel, thanking the Parish Council on behalf of members of Roche Chapel for tarmac and gravelling the paths around the chapel. It has certainly tidied it up. She queried the cutting back of hedges and the possibility of new gates. Agreed to respond advising cutting back of hedges would be arranged, but we would not be replacing gates as we believed they had been repaired <b>Action:</b> Clerk.</p> <p>Councillor P. Dunn reported that the council houses opposite the park have been experiencing parking issues with people visiting the park and parking in their spaces. Clerk to follow up with Rachael Tatlow about a no parking sign, to be for residents only, if not the Parish Council may have to consider <b>Action:</b> Clerk.</p> <p>It was noted the tree reported on the public bridleway 10 – Criggan to Rosemellyn has not been removed and is still hanging over <b>Action:</b> Clerk to follow up.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p>
237/25	<b>Footpath Signs/Matters:-</b> Footpath 12 Missing Sign still on the programme of works <b>Action:</b> Keep Pending.	<b>Clerk</b>

	Cornwall Council – Enhanced LMP Scheme Grant 2025 – Clerk reported she had sent to our Contractor to come up with a quotation <b>Action:</b> Keep Pending.	<b>Clerk</b>
238/25	<p><b>Remembrance Day (Including Crosses to be put up Roche Hill):-</b> Clerk reported she had heard from the school and the Head Teacher would be attending the service with some of their Year 6 pupils. The pupils would be happy to do a poem for the service this year. They will also still do the Roll of Honour.</p> <p><b>Crosses to be put up Roche Hill:-</b> Clerk reported the Metal poppies will be ready for collection around the 20<sup>th</sup> October. Agreed Councillors G. Rowe, D. Yelland and Mrs. S. Tippet will arrange to put in place. Clerk to follow up with Minears in the morning for an update on availability of poppies <b>Action:-</b> Clerk</p> <p>Chairman suggested that once the poppies are up, we will do an update on Facebook and agree a price with Minears to see if parishioners want to purchase for their own garden, to see if we can expand through the village. We can possibly discount them to help people to afford to buy them.</p> <p>Remembrance Day List and assistance updated with Clerk and Councillors.</p> <p>Rachel Wakeham offered her services to help continue to produce the Order of Remembrance. The Clerk would appreciate this. Resolved to accept for next year (Proposed: Councillor G. Rowe; Seconded: Councillor D. Yelland) All in Favour <b>Action:</b> Clerk.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p>
239/25	<b>Articles for Parish Council Website/Village Newsletter:-</b> Clerk updated on quote received for website and email, including domain name, which would be £68.88 + VAT per year. Easyspace do the transfer for free. Dinah Crellin's fee would be £50 for the admin and comms with Phil Hobson and Easyspace throughout the process. There is a lot to organise. The site might be down for a few hours. Initially, the domain name transfer takes 7 days to complete, so she can get the ball rolling on that as soon as she has confirmation. Resolved to action immediately (Proposed: Councillor Mrs. A. King; Seconded: Councillor B. Kretowicz) All in Favour <b>Action:</b> Clerk	<b>Clerk</b>
240/25	<p><b>Correspondence – Clerk listed correspondence and actions required:-</b></p> <ol style="list-style-type: none"> <li>1. NALC - Chief Executive's Bulletin – 11<sup>th</sup> September, 18<sup>th</sup> September, 25<sup>th</sup> September, 2<sup>nd</sup> October, 9<sup>th</sup> October 2025</li> <li>2. Royal Cornwall Hospital Trusts – Annual Public Meeting – Thursday 18<sup>th</sup> September 2025: 8.45am-11.30am</li> <li>3. Cornwall Council Pensions – Pension Roadshows</li> <li>4. Cornwall Council - Forest for Cornwall Autumn Newsletter 2025</li> <li>5. Cornwall Council - Town and Parish Council Newsletter: 12<sup>th</sup> September 2025</li> <li>6. Office of the Police &amp; Crime Commissioner – OPCC's CCTV funding scheme 2025</li> <li>7. NALC – Events Newsletter</li> <li>8. Playground Installations Uk Ltd (Pi Uk Ltd) RE: Lanivet Parish Council Playgrounds</li> <li>9. Cornwall Council - Affordable Housing Newsletter September</li> <li>10. NALC - Nominations for our 2025 governance elections</li> <li>11. Cornwall Council - Street Trading Updates</li> <li>12. Peninsula Transport - Opportunity to apply for up to £50k of funding for rural transport pilots</li> <li>13. Cornwall Council Pensions - Invitation to Employer Day – LGPS Updates and Actuary Sessions – Wednesday 5<sup>th</sup> November 2025 at Royal Cornwall Events Centre, Wadebridge</li> </ol>	



	14. CALC – Training Update and Autumn Training Bulletin 23 <sup>rd</sup> September 2025 15. CALC – News Bulletin – 24 <sup>th</sup> September 2025 16. CALC – Planning Training Sessions 17. Cornwall Council - Let's Talk Taxis 18. Cornwall Rural Community Council - Clean Cornwall Newsletter 19. Cornwall Council Pensions - September 2025   Employer Newsletter 20. Great Western Railway - Government announce GWR public ownership plans 21. Cornwall Council - China Clay Area & Luxulyan Community Area Partnership Meeting - Monday 6 <sup>th</sup> October 2025, 7.00pm 22. NHS Cornwall & Isles of Scilly - Cornwall together: 3 <sup>rd</sup> October 2025 23. CALC – Invitation to join the CALC Executive Board 24. Cornwall Council - South West Water's Nature Recovery Fund Online Briefing 25. Cornwall Council - Request for individual parish monthly Reports on planning enforcement cases 26. Cornwall Council - Town & Parish Council Newsletter: 10 <sup>th</sup> October 2025 27. Network Rail – Private Footpath Level Crossing known as Rockwork 28. Mr. N. Parkes – Proposal to restrict Victoria Road, Roche, copy letter sent to Cormac Infrastructure Design, duly acknowledged by the Clerk advising it had been forwarded to all Councillors.	
<b>241/25</b>	<b>To arrange any Sub-Committee Meetings required:-</b> None.	
<b>242/25</b>	<b>Any Urgent Matters the Chairman considers relevant for this meeting:-</b> None.	
<b>243/25</b>	<b>Date of next Meeting:-</b> Monday, 10 <sup>th</sup> November 2025 at 6.30pm to be held in the Roche Victory Hall Large Main Hall, Roche Victory Hall.  There being no further business to discuss the meeting closed at 7.40pm.	

Signature: .....

Chairman

Date: 10<sup>th</sup> November 2025