

ROCHE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD

IN THE MAIN HALL OF THE ROCHE VICTORY HALL

ON MONDAY, 14TH OCTOBER 2024 AT 6.30PM

Present	Cllr. D. Inch (Chairman)	Mrs. J. Burdon (Parish Clerk)	Cllr. B. Kretowicz (Vice-Chairman)
	Cllr. Mrs. S. Tippett	Cllr. Mrs. A. King	Cllr. G. Rowe
	Cllr. M. Taylor	Cllr. P. Kent	Cllr. M. Edyvean
	Cllr. P. Dunn	3 Members of Public	

213/24	<p>Apologies for non-attendance (Including appointment of Parish Councillor and Signing of Declaration of Office):- Councillors D. Yelland Mrs. L. Harrison, Cornwall Councillor P. Guest.</p> <p>Appointment of Parish Councillor and Signing of Declaration of Office:- Councillor P. Dunn had been co-opted as Councillor and duly signed his Declaration of Office and was welcomed on board by the Chairman and Councillors Action: Clerk to return Register of Interest Form to Cornwall Council once completed.</p>	Clerk
214/24	<p>Public Forum:- Three members of public in attendance. Two representatives from Clays Veterans Football Team reported they are an accredited FA Club, he circulated details of their current plans, which are quite limited presently due to now having a home pitch. Funding details were also detailed. They are comfortable as a self-funded club with about 30 members who are all willing to assist with any work required. They have currently applied for funding to help them out but some they cannot apply for as they do not have their own land. All the team are Clays residents from all surrounding village, including Roche. Chairman thanked them for the Development Plan passed over this evening which would be circulated. They would like a pitch from next season onwards and they play approximately 8 games a season. Chairman reported we would send an update in the next couple of weeks. Two representatives left the meeting at 6.40pm.</p>	
215/24	<p>Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:- Councillor Mrs. S. Tippett declared a non-registerable interest under Paragraph 3.5A in the list of solar payments made for Roche Pantomime and Roche Carnival Committee.</p> <p>Councillor M. Edyvean declared a non-registerable interest under Paragraph 3.5A in the list of solar payments made for Roche Carnival Committee, Roche Young Farmers and St. Gomonda's PCC.</p> <p>Councillor D. Inch declared a non-registerable interest under Paragraph 3.5A in the list of solar payment made for Roche Victory Hall Trustees.</p> <p>Councillor Mrs. A. King declared a non-registerable interest under Paragraph 3.5A in the list of solar payment made for Clays Crusaders.</p>	
216/24	<p>Monthly Cornwall Councillor Report:- Apologies received from Cornwall Councillor P. Guest for this evening, report circulated as follows:-</p> <ul style="list-style-type: none"> • You will be aware that I have just returned from my honeymoon and from what I can see, our Electoral Division didn't burn down in my absence. • Contingency measures were in place and I am grateful to a colleague who covered my casework while I was on leave and I am re-assured that any urgent resident issues that occurred were dealt with. 	

	<ul style="list-style-type: none"> • One local issue that has been mentioned to me by a resident is that the duck pond has become a bit of a dumping ground for rubbish. I know that it has recently been tidied up, but it seems that on occasions 'stuff' for want of a better word is being thrown into the pond. This is such a lovely 'quiet area' of the village well used by our residents and I'd be keen to hear of any suggestions that you may have in keeping it in tip top condition that I can support or advocate for. • It has been pretty full on since I got back. After catching up on emails, I have spent most of my time in County Hall working mainly on next year's Budget, Newquay Airport and our recent Ofsted inspection that focussed on Children in care. Cornwall Council were rated 'Good' in 3 of the 4 areas of the report and we were rated 'Outstanding' in the final area. • Given the budgetary and increased demand pressures put on our Service, I was delighted with this report. On the subject of Budgets, we are waiting with hope and some trepidation for the Chancellors Autumn statement at the end of this month. Local authorities as you know are facing increasing demand for their services, the main pressures here in Cornwall are in Adult Social Care and our Children and Families services. We have lobbied hard to get fairer funding for Cornwall and will keep on doing so as anything less than a fair offer and settlement will impact on the services that we can provide for our residents. • I did mention this subject in my last report and I make no apologies for raising it again. The Government's decision to remove the Winter Fuel Allowance from many pensioners will cause real hardship for some of our residents. If you know of anyone who is affected, can I ask you to encourage them to use these 2 links who will be able to assist and offer advice. https://www.gov.uk/pension-credit/how-to-claim • https://www.citizensadvice.org.uk • As always, I am here to help and advise anyone who needs it, please just ask them to get in touch with me. You will be aware of my Community Chest Fund which allows me to make small donations to local community groups. There is still a couple of 'bob' left in the pot and if you can think of a worthy cause, please encourage them to contact me. <p>Chairman thanked the Clerk for circulating Cornwall Councillor P. Guest's report for the meeting this evening.</p>	
217/24	<p>Confirmation of the Minutes of the Monthly Meeting held on the 9th September 2024:- Resolved the Minutes of the Monthly Meeting held on the 9th September 2024 as circulated were confirmed as a true and accurate record and duly signed by the Chairman (Proposed: Councillor P. Kent; Seconded: Councillor B. Kretowicz) All in Favour</p>	
218/24	<p>Matters Arising from the Monthly Minutes of the Meeting held on the 9th September 2024:-</p> <p>Page 3 Min.323/23 Fibre Broadband to Roche:- Clerk reported there is no further update on this matter Action: Cornwall Councillor P. Guest.</p> <p>Page 5 Min.198/24 Footpath from Tremodrett to Mayfield:- Clerk reported a quote had been received and accepted for work required.</p> <p>Page 9 Min.201/24 Footpath 12 Missing sign:- Clerk reported the missing signage for Footpath 12 had been requested and the Parish Council will arrange for installation Action: Keep Pending.</p>	<p>Cwll. Cllr. P. Guest</p> <p>Clerk</p>

	<p>Footpath 6 from Glebe Walk to Harmony Road:- Clerk reported a response had been received advising the footpath had been inspected and there are no safety concerns with the condition of the fence, however the overhanging growth above the wall on the opposite side could benefit from cutting back to widen the path. They have identified ownership of the footpath (including the fence) and the side growth via Land Registry, so we will make contact and go from there and keep the Parish Council updated on the progress Action: Keep Pending.</p>	Clerk
219/24	<p>Planning Applications/Results/Correspondence/Any Letters received for or against any Planning Applications:-</p> <p><u>Planning Applications Received:-</u></p> <p>PA24/07060 – Yash Mehta KPS SPV 4 Limited – Proposal to replace ineffective equipment with improved technology to improve and maintain the operation of the solar farm at Woodlands Barton, Victoria, Roche - Support (Proposed: Councillor D. Inch; Seconded: Councillor G. Rowe) All in Favour</p> <p>PA24/07080 – Mrs. Yvonne Michell Burnett – Notification for Prior Approval for a larger home extension namely a single storey extension to the rear, 18 Trezaise Road, Roche - Support (Proposed: Councillor P. Kent; Seconded: Councillor Mrs. A. King) All in Favour</p> <p><u>Planning Results Received:-</u></p> <p>PA24/03791 – Mrs. C. Bennett – Submission of details to discharge Conditions 1 and 2 in respect of Decision Notice APP/D0840/C/22/3304291 dated 27.2.2024, Little Trerank Roche – Failed to determine</p> <p>PA24/05733 – Rupert Langdon – Submission of details to discharge Condition 8 of Decision Notice PA22/03143 dated 4/11/22, Land North of Victoria Commercial Centre, Victoria Business Park, Roche – S52/S106 and discharge of condition apps</p> <p>PA24/01459 – Mrs. L. Wills – Demolition of blockwork stores and stables. Proposed 3-bedroom house, Land North of St. Marys, Criggan, Bugle – Withdrawn</p> <p><u>Planning Correspondence:-</u> (a) Cornwall Council – Land North of St. Mary’s PA24/01459 advising this application has been refused after several attempts to reach agenda to advise of Parish Council’s comments of a pre-application. Refusal is on the grounds on the new dwelling seen as being within the open countryside, with the need to look at applying for something closer to main dwelling; (b) Cornwall Council – St. Michaels PA24/04961 - The revised description of development is now: ‘Application for Non-Material Amendment to C2/05/01578, Plot 74, 3-bedroom house with amended elevation and additional garage. Plot 73 additional garage. Application to reorientate and raise the roof as per the houses opposite and changes to fenestration and porch to plot 74.’ Resolved to clarify where the parking place for number 75 (Proposed: Councillor D. Inch; Seconded: Councillor Mrs. S. Tippett) All in Favour Action: Clerk.</p>	Clerk Clerk

220/24	Notification relating to a property asset – Glebe Quarry Grazing Land, Trezaise Road, Roche:- Resolved to ask how much the land would cost to the Parish Council (Proposed: Councillor P. Kent; Seconded: Councillor Mrs. S. Tippet) Action: Clerk.	Clerk																																																																																																																											
221/24	<p>Monthly Accounts for Approval, including monthly bank reconciliation and budget monitoring:- It was proposed that the Council approve and accept the accounts for payments as circulated on schedules for October 2024, including agreement with the bank reconciliation and budget monitoring as reported (Proposed: Councillor G. Rowe; Seconded: Councillor B. Kretowicz) All in Favour</p> <table border="1" data-bbox="212 495 1377 2076"> <tr> <td>Salaries, Pensions, National Insurance, Income Tax and Expenses</td> <td style="text-align: right;">£2,335.81</td> <td>October 2024</td> </tr> <tr> <td>Wayne Kendall</td> <td style="text-align: right;">£140.00</td> <td>Cemetery Tap</td> </tr> <tr> <td>Crystal Clear Limited Waste Bin Emptying</td> <td style="text-align: right;">£1,188.40</td> <td>August 2024</td> </tr> <tr> <td>Roche Brass Band</td> <td style="text-align: right;">£800.00</td> <td>Solar Grant</td> </tr> <tr> <td>Roche Carnival Committee</td> <td style="text-align: right;">£800.00</td> <td>Solar Grant</td> </tr> <tr> <td>Roche Young Farmers</td> <td style="text-align: right;">£800.00</td> <td>Solar Grant</td> </tr> <tr> <td>Roche Rainbows</td> <td style="text-align: right;">£180.00</td> <td>Solar Grant</td> </tr> <tr> <td>Roche Brownies</td> <td style="text-align: right;">£180.00</td> <td>Solar Grant</td> </tr> <tr> <td>Roche 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	Roche Victory Hall – Hire Hall	£30.00	October 2024	
	Roche Victory Hall – Post Office Cont.	£86.66	October 2024	
	Lanhydrock Garden Services – Maintenance	£3,696.00	Duck Pond/Fore St	
	Lanhydrock Garden Services – Maintenance	£5,299.20	September 2024	
	RBL Poppy Appeal	£25.00	Wreath	
	Receipt: Lloyds Bank - Interest	£18.65	September 2024	
	Receipt: Woodland Barton Wind Farm	£17,477.57	Solar Funding	
	Receipt: West Cornwall Wind Turbine	£12,088.96	Solar Funding	
	Receipt: Larcombes Memorials	£135.00	Trebilcock	
	Receipt:- HMRC – VAT Reimbursement	£1,829.93	Up to August 2024	
	Receipt: Cornwall Council – Interest	£1,517.77	September 2024	
	Receipt: Lloyds Bank - Interest	£44.92	October 2024	
	Receipt:- HMRC – VAT Reimbursement	£4,468.48	Up to Sept 2024	
222/24	CIL Neighbourhood Payments – Funding Agreement to extend:- Resolved to accept extension of CIL Funding (Proposed: Councillor M. Edyvean; Seconded: Councillor D. Inch) Action: Clerk.			Clerk
223/24	To review the appropriateness of the overall internal audit arrangements between Barbara Goraus and Roche Parish Council:- Resolved to with information received we have reviewed appropriateness of the overall internal audit arrangements as satisfactory (Proposed: Councillor Mrs. S. Tippett; Seconded: Councillor Mrs. A. King) All in Favour Paperwork received from Barbara Goraus and circulated to all Councillors showing competency, appropriateness, independence and all required for these three items.			
224/24	To consider the Internal Auditor’s independence and competence and to re-appoint Barbara Goraus as the Internal Auditor for 2024/2025:- Resolved to appoint in consideration of independence and competence (Proposed: Councillor Mrs. S. Tippett; Seconded: Councillor Mrs. A. King) All in Favour			
225/24	To note the letter of engagement for Internal Audit Services between Barbara Goraus and Roche Parish Council and approve the audit proposal:- Resolved to accept letter of engagement previously received and minuted (Proposed: Councillor Mrs. S. Tippett; Seconded: Councillor Mrs. A. King) All in Favour			
226/24	Cemetery Matters (Including any applications for memorials or inscriptions):- Proposed Memorial application received from Kerrow Memorials for the late Robert James Thomas Bob). Resolved to accept as per our Rules and Regulations (Proposed: Councillor Mrs. A. King; Seconded: Councillor M. Edyvean) Action: Clerk.			Clerk
227/24	Minor Repairs/Works in the Parish that may arise:- Councillor Mrs. S. Tippett reported there had been water pouring out from the wall at the top end of the footpath opposite duck pond, it may be coming from a pond in the garden. Action: Chairman to take a look and speak to our Contractor to possibly put a channel in to avoid flooding on the new footpath to be installed. Chairman reported the tarmac is now being done. Temporary fencing has been removed; pond is all good until the next stage. Corner section was being dealt with today. Duck Pond will be looked at in the bad weather so hopefully will wash away. Path around the pond needs re-instating as it is crumbling, he has asked our Contractor for a quotation and relay the benches. Email Keith Perks to look at moles in the park and duck pond areas Action: Clerk.			Chair Clerk

228/24	<p>Roche Park Recreation Area (Including update on CCTV and associated works):- Clerk reported Councillor M. Edyvean had looked at area of matting damaged and he advised that he has inspected and it still has got life, however, best to keep an eye on it. There are other concerns and a tidy maintenance schedule is needed before next spring. He felt the equipment needs more than a pressure wash this year, needs a brush clean off. Powder coated equipment to be tidied up but need to know what to use to update it. We need a maintenance schedule in place. The toddler's area needs levelling and trees on side need trimming up and growing in towards equipment. Willow needs to be trained. Painting and cleaning for our Contractor to action and approved, advise Contractor to carry out work in the Spring. Willow and trees – Councillors M. Edyvean and Mrs. S. Tippet to liaise with our Grasscutting Contractors for relevant work to be carried out. Levelling of toddler's area, Chairman said we should allow funds in the precept, to deal with matting and re-look at the whole of the toddler's area, matting and levelling needs action initially, he suggests going forward we put £15,000 in the precept for this project Action: Clerk/Councillors.</p> <p>CCTV and associated works:- Quote and updates received from Waldon Security in the sum of £8,069.00 plus vat for the installation of CCTV system as discussed. Exclusions are Mains supplies, duck work, any ducts would require a pull rope to be in place. Groundworks, concrete bases for 2 x towers and cabinet, 4G router for remote access, at this stage. Not allowed for a monitor to view the recorder locally, so to allow £150.00 for one to be in the cabinet. Resolved to ask our Contractor to quote for duct work, any ducts would require a pull rope to be in place, Groundworks, concrete bases for 2 x towers and cabinet (Proposed: Councillor P. Kent; Seconded: Councillor B. Kretowicz) All in Favour Action: Clerk.</p>	<p>Clerk / Cllrs. M. Edyvean & Mrs. S. Tippet</p> <p>Clerk</p>
229/24	<p>Roche Public Conveniences/Bus Shelters:- No update.</p>	
230/24	<p>Footpath Signs/Matters:- Clerk reported Adrian Wilson had emailed in respect of the Roche History Walk advising on feedback. Despite yellow warnings of thunderstorms and a thundery shower along the way 18 people came along including a lady from Falmouth and a couple who are moving into the village. It means that over fifty people attended both walks. And still a few people said they had had to miss it, so he hoping to do a small informal one at some stage. He thanked Councillor for their co-operation and use of facilities.</p>	
231/24	<p>Duck Pond and surrounding Land & St. Michaels Way:- No update, detailed above.</p>	
232/24	<p>Village Regeneration Works/Working Party for the Village:- Update received in respect of the dates for the Village litter picks in 2025 as follows – 5th January; 2nd March; 4th May; 6th July; 7th September and 2nd November 2025 meeting at Roche Victory Hall Car Park at 10.00am. Any member of the community is welcome to attend and we are grateful for this working group. Final litter pick for this year will be Sunday 3rd November 2024 Action: Clerk to include in newsletter report.</p> <p>Chairman advised the litter pick is great, how do we get the message across that everyone did 10 foot either side of their own drive, which would be brilliant. It would be nice to get people to take an interest in their community. Councillor B. Kretowicz suggested a Working Party to tidy up certain areas in the village. It was suggested leaflets are dropped advising this is being done and invite residents to attend if they wish to make a difference.</p>	<p>Clerk</p>

	It was suggested to contact Young Farmers whether they would be willing to do something for a donation Action: Agenda item for next meeting.	Clerk
233/24	Roche By-Pass Scheme and related projects:- No update.	
234/24	Roche Football Club Second Pitch – Requests to take over:- Clerk reported as we know the Clays Veterans attended tonight's meeting. Decided to discuss this further under closed session. Ecological Support by Griffiths – Clerk reported a plan of the area in question had been forwarded and we are waiting for a response Action: Keep Pending. Football Development Plan for 2023-2027 received from Roche Football Club First Team as circulated to all Councillors.	Clerk
235/24	Rural EV Charging – Electric Vehicle Charges in the Parish:- No further update received Action: Keep Pending.	Clerk
236/24	Two Yearly Tree Safety Reminder at Roche Cemetery:- Resolved to accept quote in the sum of £225.00 (Proposed: Councillor M. Edyvean; Seconded: Councillor G. Rowe) All in Favour Action: Clerk.	Clerk
237/24	Roche Victory Hall Trustees Representative:- Resolved to appoint Councillor Mrs. S. Tippett (Proposed: Councillor Mrs. A. King; Seconded: Councillor P. Kent) All in Favour Action: Clerk.	Clerk
238/24	Roche Victory Hall Trustees – Request for additional solar funding towards purchase of new screens for the main hall:- Resolved to allow a sum in principle on receipt of a quotation from the solar funds (Proposed: Councillor M. Edyvean; Seconded: Councillor G. Rowe) Action: Clerk.	Clerk
239/24	Remembrance Day Update:- Clerk reported road closure in place, all other arrangements in hand, although waiting to hear if the school choir can sing. Cornwall Councillor P. Guest to do reading and small part out by memorial. Councillors to assist with collection in the Church on the day. Chairman suggested a 20-minute dress rehearsal this year to include Reverend Ruth Murfitt, to be held on week of the service Action: Clerk to arrange.	Clerk
240/24	Church Yard Gates for St. Gomonda's:- Resolved that Councillor M. Edyvean to arrange removal and not to replace (Proposed: Councillor D. Inch; Seconded: Councillor Mrs. S. Tippett) All in Favour Action: Clerk.	Cllr. M. Edyvean
241/24	Articles for Parish Council Website/Newsletter:- Clerk to compile including the 2025 litter pick dates Action: Clerk.	Clerk
242/24	Correspondence – Clerk listed correspondence and actions required:- <ol style="list-style-type: none"> 1. NALC – Events 2. CALC – News Round up 10th September 2024 3. CALC - Forward planning for elections 2025 4. NALC – Website 5. Cornwall Council, - Community Area Partnership online survey 6. NALC – Newsletter 7. CALC - NALC Legal update and information sharing Highways/Traffic Management Training 8. Cornwall Council - Forest for Cornwall Autumn Newsletter 2024 9. NALC – Chief Executive's Bulletin 10. Great Western Railway - Upcoming Network Rail improvement works this Autumn 11. NALC – NALC Website 12. NALC – Newsletter 	

13. Cornwall Council - China Clay Area & Luxulyan Community Area Partnership Meeting - Monday 23rd September 2024
14. Cormac - Radon Monitoring & Asbestos Management Services
15. NALC – Chief Executive’s Bulletin
16. NHS Cornwall & Isles of Scilly - Help improve future services, the way we communicate and engage local people
17. Office of the Police & Crime Commissioner - Police and Crime Commissioner's weekly column
18. Wildcard - Invitation – Join Cornish Lithium to celebrate a significant milestone in Cornwall’s future as a lithium hub - Cornish Lithium Trelavour Hard Rock Project, nr St Dennis – Friday 18th October from 2.00-5.00pm
19. Cornwall Council - Listening to residents 2024 - China Clay Area and Luxulyan CAP Area - Thursday 26th September 7pm - 8.30pm Penwithick Community Hall, 57 Penwithick Road, Penwithick
20. CALC – A framework for Leisure Briefing Presentation slides from Cornwall Council Culture, Leisure & Libraries
21. Cornwall Council Pensions – Employer Newsletter September 2024
22. Office of the Police & Crime Commissioner - Devon and Cornwall Police & Crime Commissioner launches consultation on her third Police and Crime Plan
23. Cornwall Council – Pension Credit
24. Office of the Police & Crime Commissioner - Police and Crime Commissioner's weekly column
25. Cornwall Council - Cornwall Community Flood Forum Annual Conference – 8th November 2024 at Royal Cornwall Showground in Wadebridge
26. CALC – Last Change for Planning Training Sessions on 15th October or 6th November 2024
27. CALC – Training Update: October 2024
28. Cornwall Council – Town & Parish Council Newsletter: 4th October 2024
29. Healthwatch Cornwall CIC - Healthwatch Cornwall Mental Health Partnership Board Launch 8th October 2024
30. Royal British Legion – Remembrance Bench
31. Office of the Police & Crime Commissioner - One week until the SWBCC Business Crime Expos
32. Office of the Police & Crime Commissioner - Police and Crime Commissioner's weekly column
33. CALC - Invitation to online Cornwall Council Budget Update Briefing - Thursday 7th November 2024 at 10.00am
34. Office of the Police & Crime Commissioner - Police Enquiry Office - reopening dates and public engagement events update
35. CALC – LGA Personal Safety for Councillors online event on Wednesday 9th October 2024 at 2.00pm
36. CALC – Parish Council Domains Helper Service – Online briefing for Councillors & Clerks on Monday 4th November and Monday 11th November 2024 at 2.00pm
37. Cornwall Council - Local Council Planning Training: 7th November 2024 - Policy focus update
38. Office of the Police & Crime Commissioner - Commissioner's weekly column - supporting the businesses which are the life-blood of our economy
39. CALC – News Round up 11th October 2024
40. Great Western Railway – Advance notice of HS2 work affecting GWR services
41. NALC - Latest Chief Executive's Bulletin

	42. Cornwall Council - 20mph Roll Out Programme - Former China Clay Area Community Network Area 43. Gallagher Insurance – Latest Edition of Community Matters	
243/24	To arrange any Sub-Committee Meetings required:- None.	
244/24	Any Urgent Matters the Chairman considers relevant for this meeting:- Chairman read letter received in respect of the Foodbank. Resolved to invite them to our next meeting to discuss in more detail as to what is required and future plans (Proposed: Councillor B. Kretowicz; Seconded: Councillor M. Taylor) All in Favour Action: Clerk. Defibrillator on the School House – to be discussed under closed. Clerk to write to Head Teacher to establish what is happening with the School House Action: Clerk	Clerk Clerk
245/24	Date of next Meeting:- Monday 11 th November 2024 at 6.30pm to be held in the Roche Victory Hall Large Main Hall, Roche Victory Hall. There being no further business to discuss the meeting closed at 7.50pm.	

Signature:

Chairman

Date: 11th November 2024