

ROCHE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD

IN THE MAIN HALL OF THE ROCHE VICTORY HALL

ON MONDAY, 8TH JULY 2024 AT 6.30PM

Present Cllr. D. Inch Mrs. J. Burdon Cllr. B. Kretowicz
(Chairman) (Parish Clerk) (Vice-Chairman)
Cllr. Mrs. S. Tippett Cllr. M. Edyvean Cllr. G. Rowe
Cllr. D. Yelland Cwll. Cllr. P. Guest 1 Member of Public

166/24	Apologies for non-attendance:- Councillors M. Taylor, Mrs. A. King, P. Kent, Mrs. L. Harrison.	
167/24	Public Forum:- There was one member of the public in attendance. Two members of public attended earlier and discussed land at Belowda, which is being followed up by the Clerk with Tregothnan and Natural England, Councillors had received a copy. We now await a response.	
168/24	Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:- Councillor Mrs. S. Tippett declared a pecuniary interest in respect of a memorial plaque application for Reginald and Ida Tippett. Councillor M. Edyvean non-registerable interest in respect of planning application PA24/00651/PREAPP – Mr. Robert Hawke, Mrs. Dorothy Trudgeon. Councillor G. Rowe declared a non-registerable interest in respect of the bridleway from Rosemellyn to Criggan to be raised under footpaths this evening.	
169/24	Monthly Cornwall Councillor Report:- Cornwall Councillor P. Guest circulated a report and Chair suggested as there was nothing in relation to the Parish to wait until next month for a full update. It was noted the road trip meeting with Rachael Tatlow of Cormac will be held at some point and all suggestions and problem areas have been noted to inform her and he would inform the date when known. Chairman thanked Cornwall Councillor P. Guest for his brief report and attending the meeting this evening.	
170/24	Confirmation of the Minutes of the Monthly Meeting held on the 10th June 2024:- Resolved the Minutes of the Monthly Meeting held on the 10 th June 2024 as circulated were confirmed as a true and accurate record and duly signed by the Chairman (Proposed: Councillor Mrs. S. Tippett; Seconded: Councillor B. Kretowicz)	
171/24	Matters Arising from the Monthly Minutes of the Meeting held on the 10th June 2024:- Page 1 Min.134/24 Vacancy of Parish Councillor:- Clerk reported the current notice from Cornwall Council is due to expire on the 11 th July, then the Parish Council can then advertise to co-opt and will inform Councillors when they can commence approaching anyone they may know that could be interested Action: Clerk/Councillors. Page 4 Min.310/23 HGV Signage request nearby junction on old A30:- Cornwall Councillor P. Guest reported this would be dealt with on the site visit with Rachael Tatlow of Cormac. Action: Cornwall Councillor P. Guest. Page 4 Min.323/23 Fibre Broadband to Roche:- Cornwall Councillor P. Guest reported he is still awaiting a date for installation from Wildanet Action: Cornwall Councillor P. Guest.	Clerk/ Cllrs. Cwll. Cllr. P. Guest Cwll. Cllr. P. Guest

	<p>Page 4 Min.323/23 Resident in Caravan at Victoria Industrial Estate:- Cornwall Councillor P. Guest reported a welfare check was carried out successfully, Cornwall Council are working with the resident and are not giving out updates.</p> <p>Page 4 Min.89/24 Signage for the Playing Field, Skatepark:- Chairman reported this was in hand and quote had been accepted. Agreed Chairman and Councillor D. Yelland to action Action: Chair/Councillor D. Yelland.</p> <p>Page 10 Min.164/24 Speed Sign:- Clerk reported the sign had been re-set and was now working correctly.</p>	<p>Chair/ Cllr. D. Yelland</p>
<p>172/24</p>	<p>Planning Applications/Results/Correspondence/Any Letters received for or against any Planning Applications:-</p> <p><u>Planning Applications Received:-</u></p> <p>PA24/01459 – Mrs. L. Wills – Demolition of blockwork stores and stables. Proposed 3-bedroom house, Land North of St. Marys. Criggan, Bugle – Request site visit with owners, to be able to make a decision (Proposed: Councillor D. Inch; Seconded: Councillor B. Kretowicz)</p> <p>PA24/00651/PREAPP – Mr. Robert Hawke, Mrs. Dorothy Trudgeon – Pre application for the construction of a housing development scheme totalling 32 units of which 7 will be self-build plots, Land Adjacent to Health Surgery, Victoria Road, Roche – Support in principle but do not agree to the installation of a pond (as who would maintain this afterwards), could any water in this area be directed to the main sewer system of Roche; on the map which properties are the affordable dwellings; Do not wish to see an exit into Finsbury but may consider a footpath, do not agree with parking at the back area as this is next to other housing estates and could be noisy with traffic going to and fro at all times of the day and night; we are overall in favour but these matters need addressing (Proposed: Councillor D. Inch; Seconded: Councillor B. Kretowicz)</p> <p>PA24/04804 – Miss Ashleigh Boyce AMP Clean Energy – Construction and operation of a micro energy storage project, Victoria Business Park, Roche – Next Agenda – Extension of Time requested</p> <p>PA24/04961 – Mr. Paul Jones J. J. Jones and Sons Ltd – Application for Non-Material Amendment to C2/06/01776 for 'Residential development of 81 new dwellings consisting of a mix of 2, 3, & 4 bed houses, 2 bed bungalows and 1 & 2 bed flats. Reserved matters application for Phase 4C of ongoing residential development.', namely 1) Amend the position of windows, doors and porches, Land to The South of No. 8 St Michaels Way, Roche - Next Agenda – Extension of Time requested and granted</p> <p>PA24/02608 – Mrs. Pam Perring – Official paperwork received but comments had been submitted at the last meeting.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

Planning Results Received:-

PA24/03637 – National Grid Electricity Distribution (South West) Plc – NGED have been requested to provide a connection to a new sewage pumping station at three phase, to facilitate this request NGED will install a third wire from pole 43X55 to 43XJ4, for approximately 295m (highlighted in green), at pole position 43XJ3 a lazy leg pole will be erected beside the existing pole to carry a three phase pole mounted transformer (highlighted in yellow), from this point underground earth wires (approximately 120m) and an underground cable (approximately 90m) will be installed to provide the connection (shown as brown lines), there will be a requirement to replace three poles 43XJ1, 43XJ2 and 43XJ3 due to their age and condition on a like for like basis, the proposal plan CE5037342ROCHE details the work, Ruff Patches, Cleers Hill, Cleers, Roche – **No Objection**

(PA23/05639 – Gridserve Sustainable Energy Ltd and C – Construction of a photovoltaic solar farm, retention of electrical compound, landscaping and associated works, Land to the East of Cornwall Gateway Trunk Road Service Area, Victoria, Roche – **Approved**

PA22/03216 – Mr. Graham Entwistle – Works to Farmhouse: replace and enlarge the PVC bathroom roof window, replace the two existing doors with double glazed doors. Add a two-rail wooden fence to the top of the garden wall. Changes outside of the curtilage: dismantle and relocate one existing greenhouse and remove the other, erect a new greenhouse, provide new concrete hardstanding for livestock, install a small garden summerhouse, Lower Colbiggan Farm, Roche – **Approved**

PA22/03391 – Mr. Graham Entwistle – Listed Building Consent for alterations including replacement of bathroom roof window, replacement of doors, addition of two rail wooden fence, relocation of current greenhouse and erection of additional, addition of livestock hardstanding and erection of summerhouse, Lower Colbiggan Farm, Roche – **Approved**

PA24/03461 – Mr. Andrew Bartlett – Application for Certificate of Lawful Development for an Existing Use of No. 6 The West Dry as an unrestricted dwelling, inclusive of residential curtilage, for a continuous period in excess of 10 years in breach of Condition 23 of App. Ref 02/00552, Mica6 The West Dry, Carbis, Roche – **Granted (CAADs, PIPs and Lus only)**

PA22/04846 – Mr. & Mrs. Buckland – Extend the existing affordable housing site to the south providing an additional sixteen units (four 4-beds, eight 2-beds and four 3-bed units), Wheal Rose, Roche Road, Bugle – **Approved**

PA23/10387 – Mark Upton – Erection of employment units for a mix of uses including Use Class B8 (Storage & Distribution/Trade Counter) B2 (General Industrial) and Eg (Offices, R&D and Light industrial) on land at Cornwall Gateway Services, Land at Cornwall Services, Victoria, Roche – **Approved**

PA24/05044 – Clare Eddy – Electricity Act 1989: Overhead Lines (Exemption) (England and Wales) Regulations 2009, Street Record, Roche, St. Austell – **Closed – Advice Given**

	Planning Correspondence Received:- Cornwall Council – 5 day protocol for PA23/00807 – Bre Tregarrek, Land off Edgcumbe Road, Roche (comments sent agree to disagree).																																																																
173/24	<p>Monthly Accounts for Approval, including monthly bank reconciliation and budget monitoring:- It was proposed that the Council approve and accept the accounts for payments as circulated on schedules for July 2024, including agreement with the bank reconciliation and budget monitoring as reported (Proposed: Councillor D. Yelland; Seconded: Councillor M. Edyvean)</p> <table border="1"> <tr> <td>Salaries, Pensions, National Insurance, Income Tax and Expenses</td> <td>£2,335.81</td> <td>July 2024</td> </tr> <tr> <td>Crystal Clear Limited Annual Pressure Wash</td> <td>£350.00</td> <td>Play Equipment</td> </tr> <tr> <td>Lanhydrock Garden Services Grasscutting</td> <td>£3,802.80</td> <td>May 2024</td> </tr> <tr> <td>Rospa Play Safety</td> <td>£228.00</td> <td>Annual Inspection</td> </tr> <tr> <td>Computers to the Max</td> <td>£35.00</td> <td>Remote Log-in</td> </tr> <tr> <td>British Gas – Electricity for Toilets</td> <td>£48.03</td> <td>5/5/24-4/6/24</td> </tr> <tr> <td>Crystal Clear Limited Bus Shelter Cleaning</td> <td>£68.00</td> <td>June 2024</td> </tr> <tr> <td>Hiscox Insurance</td> <td>£369.37</td> <td>July 2024</td> </tr> <tr> <td>Crystal Clear Limited **</td> <td>£350.00</td> <td>Play Equipment</td> </tr> <tr> <td>Lanhydrock Garden Services</td> <td>£768.00</td> <td>LMP Footpaths</td> </tr> <tr> <td>Crystal Clear Limited Waste Bin Emptying</td> <td>£758.40</td> <td>June 2024</td> </tr> <tr> <td>Roche Victory Hall – Post Office Cont.</td> <td>£86.66</td> <td>July 2024</td> </tr> <tr> <td>Roche Victory Hall – Hire Hall</td> <td>£30.00</td> <td>July 2024</td> </tr> <tr> <td>Duchy Cemetery's Limited – Interment</td> <td>£80.00</td> <td>Knight</td> </tr> <tr> <td>DMC-IT – Website Updating</td> <td>£50.00</td> <td>June 2024</td> </tr> <tr> <td>Biffa Waste Services Limited – Cemetery</td> <td>£233.76</td> <td>June 2024</td> </tr> <tr> <td>Lanhydrock Garden Services Grasscutting</td> <td>£4,204.80</td> <td>June 2024</td> </tr> <tr> <td>Receipt: Lloyds Bank – Interest</td> <td>£177.02</td> <td>June 2024</td> </tr> <tr> <td>Receipt: HMRC VAT Reimbursement</td> <td>£941.45</td> <td>Up to May 2024</td> </tr> <tr> <td>Receipt: Cornwall Council – Interest</td> <td>£1,535.48</td> <td>July 2024</td> </tr> <tr> <td>Receipt:- Paul Bourton Funerals</td> <td>£247.00</td> <td>Knight</td> </tr> </table> <p>**Note – Invoice paid twice, invoice sent to reimburse overpayment.</p>	Salaries, Pensions, National Insurance, Income Tax and Expenses	£2,335.81	July 2024	Crystal Clear Limited Annual Pressure Wash	£350.00	Play Equipment	Lanhydrock Garden Services Grasscutting	£3,802.80	May 2024	Rospa Play Safety	£228.00	Annual Inspection	Computers to the Max	£35.00	Remote Log-in	British Gas – Electricity for Toilets	£48.03	5/5/24-4/6/24	Crystal Clear Limited Bus Shelter Cleaning	£68.00	June 2024	Hiscox Insurance	£369.37	July 2024	Crystal Clear Limited **	£350.00	Play Equipment	Lanhydrock Garden Services	£768.00	LMP Footpaths	Crystal Clear Limited Waste Bin Emptying	£758.40	June 2024	Roche Victory Hall – Post Office Cont.	£86.66	July 2024	Roche Victory Hall – Hire Hall	£30.00	July 2024	Duchy Cemetery's Limited – Interment	£80.00	Knight	DMC-IT – Website Updating	£50.00	June 2024	Biffa Waste Services Limited – Cemetery	£233.76	June 2024	Lanhydrock Garden Services Grasscutting	£4,204.80	June 2024	Receipt: Lloyds Bank – Interest	£177.02	June 2024	Receipt: HMRC VAT Reimbursement	£941.45	Up to May 2024	Receipt: Cornwall Council – Interest	£1,535.48	July 2024	Receipt:- Paul Bourton Funerals	£247.00	Knight	Clerk
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174/24	Contribution to Roche Newsletter for advertising:- Resolved to support in the sum of £360.00 but we would ask for a business plan for 2024/2025 and what the future plan for this publication in the next two years (Proposed: Councillor Mrs. S. Tippett; Seconded: Councillor M. Edyvean) Action: Clerk.	Clerk																																																															
175/24	Letter of Engagement for Internal Auditor Services for 2024/2025:- Letter of engagement received from Barbara Goraus for these services.																																																																
176/24	<p>Cemetery Matters (Including any applications for memorials or inscriptions):- Application received from Drew Memorials for an additional inscription for the late Mair Knight on plaque in Garden of Rest. Resolved to accept as per our Rules and Regulations (Proposed: Councillor G. Rowe; Seconded: Councillor B. Kretowicz) Action: Clerk.</p> <p>Application received from Kerrow Memorials for a new memorial for the late Gerald and Susan Osborne. Resolved to accept as per our Rules and Regulations (Proposed: Councillor G. Rowe; Seconded: Councillor B. Kretowicz) Action: Clerk.</p> <p>Application received from Kerrow Memorials for a new memorial and pot for the late Ivor Rex Nicholls. Resolved to accept as per our Rules and Regulations (Proposed: Councillor G. Rowe; Seconded: Councillor B. Kretowicz) Action: Clerk.</p>	Clerk Clerk Clerk																																																															

	<p>Application received from Kerrow Memorials for a new memorial, cover slab and vase for the late Ian Mizen. Resolved to accept as per our Rules and Regulations (Proposed: Councillor G. Rowe; Seconded: Councillor B. Kretowicz) Action: Clerk.</p> <p>Councillor Mrs. S. Tippett declared a pecuniary interest in respect of the following application and abstained from voting:-</p> <p>Application received from Kerrow Memorials for a new wall plaque for the late Reginald George and Isa Winifred Tippett. Resolved to accept as per our Rules and Regulations (Proposed: Councillor G. Rowe; Seconded: Councillor B. Kretowicz) Action: Clerk.</p>	Clerk
177/24	<p>Minor Repairs/Works in the Parish that may arise:- Clerk reported our maintenance contractor has the following items remaining to action – second coat of stain on benches, wishing well and noticeboard depending on weather and also the building up of the hedges in the playing fields.</p>	Clerk
178/24	<p>Roche Park Recreation Area:- Clerk reported Maverick had been in touch advising they had visited the skatepark and undertaken some minor remedials needed on what we call a TLC visit. The only work necessary was re-galving of weld joints.</p> <p>Chairman reported on moles in the playing fields again Action: Clerk.</p> <p>Chairman reported that after liaising with our Grasscutting Contractor there are two beech trees to be removed next to the skatepark as they are damaged and need to be replaced with something windproof and we are waiting for a quote.</p> <p>Chairman reported on the trampoline area as the harris fencing was damaged and pulled down and the section was now dangerous to the public. Chairman and contractor agreed for safety reasons it needed to be covered and this was agreed to be actioned to make safe.</p>	Clerk
179/24	<p>Roche Public Conveniences/Bus Shelters:- Chairman noted on the new bus shelter outside the Clays Practice, which is looking very nice with plants on the top.</p> <p>Councillor G. Rowe left the meeting for the discussion on the footpaths:-</p>	
180/24	<p>Footpath Signs/Matters:- Email received in respect of additional cutting of the Bridleway from Rosemellyn to Criggan. Quote received from our contractor in the sum of £480.00. Resolved to accept quotation for additional work to be carried out. Councillor M. Edyvean to meet with Contractor and David Edwards to establish future cuts on this bridleway (Proposed: Councillor Mrs. S. Tippett; Seconded: Councillor D. Yelland) Action: Clerk.</p>	Clerk
181/24	<p>Duck Pond and surrounding Land & St. Michaels Way:- Discussion held on future work on the duck pond, noting that when work is carried out we inform the public via the newsletter and Facebook as to why this is needed.</p> <p>Cornwall Councillor P. Guest arrived at 7.21pm.</p>	
182/24	<p>Village Regeneration Works/Working Party for the Village:- No update.</p>	
183/24	<p>Roche By-Pass Scheme and related projects:- Councillor G. Rowe can we make sure if there is still a shortfall of funds for complimentary works if this could be followed up with the new MP. Chairman was unsure if Metro project would help with shortfalls either Action: Clerk to find email received and send on to Chairman.</p>	Clerk
184/24	<p>Rural EV Charging – Electric Vehicle Chargers in the Town/Parish:- Clerk reported there was no update as yet, they did say ` could be up to 8 weeks for a response Action: Agreed to remove from agenda until a response is received.</p>	Clerk

185/24	<p>Roche Football Club Second Pitch – Requests to take over:- Councillor M. Edyvean reported along with the Chairman, Councillor G. Rowe and Mike Morcom recently we observed there is quite a lot of Japanese knotweed which is ongoing. The area of ground that we are responsible for, especially behind the houses at Trezaise, there is 32 meters of wasted ground including brambles, etc which is of no-good quality. We would need to speak to someone regarding the cutting of this area, for the biodiversity and legal side. Mr. Morcom suggested a consultant that works for Griffiths. If the area was pushed back perhaps the football and cricket pitch could be side by side, pitches could slightly overlap due to times the pitches would be used. There are power lines overhead some of the area. There is wire fenced section and part of the area could be used for dog walking, there were at least 20-30 people walking dogs, so it would be well used. A request for an ecological survey could take about 6 months. Action: Clerk to email Mr. Morcom and Rebecca Edmonson to ask for details of the person who may carry out an ecological survey, so we can obtain a quote. Quote received to treat the Japanese knotweed in the sum of £520.00 plus vat. Resolved to accept quote (Proposed: Councillor M. Edyvean; Seconded: Councillor G. Rowe) Action: Clerk. Clerk to send a copy of the map of the area to all Councillors without the remainder of the deeds Action: Clerk.</p> <p>Clerk to email Veterans and Roche Football Teams and ask if they could get together and start discussing sharing and supporting each other on the main football field (Councillors M. Edyvean and G. Rowe would be happy to attend any meeting arranged) Action: Clerk.</p> <p>Clerk to inform all parties involved the Parish Council are going through motions of costs involved and ecological surveys on the land Action: Clerk.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
186/24	<p>Articles for Parish Council Website/Newsletter:- Monthly newsletter report to be submitted Action: Clerk.</p>	<p>Clerk</p>
187/24	<p>Correspondence – Clerk listed correspondence and actions required:-</p> <ol style="list-style-type: none"> 1. NALC – Events 2. Ethos Consultants - Introducing a new road safety partnership 3. Office of the Police & Crime Commissioner – Making sure you are connected to your local policing team 4. Cornwall Council Planning - Webinar opportunity: Compliance demystified: Planning and Development for Businesses - Thursday 11th July 2024 5. NALC – Chief Executives Bulletin 6. Hiscox Insurance - Hiscox Risk Academy: access to documents, templates, and training at your fingertips 7. England Illegal Money Lending Team - Stop Loan Shark Newsletter 8. Office of the Police & Crime Commissioner – High visibility policing is what our communities want – and it works - this week's column from the Commissioner 9. Office of the Police & Crime Commissioner – Summer Public engagement opportunities 10. NALC – Newsletter 11. Cornwall Council - China Clay Area & Luxulyan Community Area Partnership AGM - Monday 24th June at Rockhill Business Park, Bugle 12. CALC – Upcoming Events & Training Opportunities Summer 2024 13. Cornwall Council – Speak Cornish Week: 22nd to 30th June 2024 14. NHS Cornwall & Isles of Scilly – Cornwall together: June 2024 15. Cornwall Council - Webinar: Compliance demystified: Planning and Development for Businesses - Thursday 11th July 2024 16. The Clean Cornwall Newsletter Issue – 10th June 2024 17. CALC – Star Council Awards 2024 	

	<p>18. Cornwall Council Pensions – Employer Newsletter – June 2024</p> <p>19. Cornwall Council - Discussion Paper on Renewable Energy Provision/Capacity in the China Clay Area & Luxulyan CAP Area - Agenda Item 10 at Monday's meeting</p> <p>20. CALC – News Found Up 25th June 2024</p> <p>21. Cornwall Council – Small Business Day 2024</p> <p>22. Office of the Police & Crime Commissioner – Read up on the latest phase of Operation Scorpion - an initiative involving the South West's five police forces</p> <p>23. Office of the Police & Crime Commissioner - The Commissioner's weekly news column - creating change with collaboration and hotspot policing</p> <p>24. Royal Cornwall Hospitals Trust – Research Charity Spring Ball 11th April 2025</p> <p>25. Cornwall Council – Review of Gambling Policy</p> <p>26. Cornwall Council - Draft Housing Decarbonisation Strategy - Public Consultation</p> <p>27. CALC – Training Update – Nimble E-Learning Modules</p> <p>28. CALC – Membership Survey 2024/2025</p> <p>29. Cornwall Council – 20mph China Clay Meetings – Update</p> <p>30. Natural England – Harnessing the Herd - Grazing with Ben Thomas & The Belties Tickets, Wednesday 10th July 2025 at 1.30-m Evenbrite</p> <p>31. Cornwall Council – Supplier Update</p> <p>32. Clerks & Councils Direct Magazine</p> <p>33. Adrian Wilson – Update on walk in the Parish and thanks to the Parish Council for use of the toilet facilities beforehand and the car park</p>	
188/24	To arrange any Sub-Committee Meetings required:- None.	
189/24	Any Urgent Matters the Chairman considers relevant for this meeting:- Clerk to send an invitation to the new MP to our next meeting.	Clerk
190/24	<p>Date of next Meeting:- Monday 12th August 2024 at 6.30pm to be held in the Roche Victory Hall Large Main Hall, Roche Victory Hall.</p> <p>There being no further business to discuss the meeting closed at 7.46pm</p>	

Signature:

Chairman

Date: 12th August 2024