

ROCHE PARISH COUNCIL
MEETING TO BE HELD ON MONDAY, 1ST JUNE 2026, AT
6.30PM IN THE ROCHE VICTORY HALL MAIN HALL
AGENDA

Attendees, please note that this meeting has been advertised as a public meeting and, as such, may be filmed or recorded by broadcasters, the media, or members of the public. We would request that anyone recording the meeting inform the Parish Council. Please be aware that, although every effort is made to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role. Note: For further details about planning applications, note the reference number(s) and go to the Cornwall Council Website to view before the meeting please:

Planning Applications:-

<https://www.cornwall.gov.uk/planning-and-building-control/planning-applications/online-planning-register/>

1. Apologies for non-attendance
2. Public Forum (Members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. The designated time will be 15 minutes and no longer than 5 minutes per person; the time may be extended at the discretion of the Chair (Including any report from Cornwall Councillor if received)
3. Members' Declaration of Interest in items raised on the Agenda/Requests for Dispensation
4. Confirmation of Minutes of the Monthly Meeting held on the 11th May 2026
5. Matters Arising from the Monthly Meeting held on the 11th May 2026
6. To RECEIVE consultation response requests and to RESOLVE a response. Formal requests from the planning authority received before the start of the meeting will be considered: **Planning Applications Received:-** None at the time of setting the agenda; **Planning Results Received:-** (a) **PA25/06413 – Carbis Wharf West LLP** – Change of use of 6 no. existing holiday let cottages to unrestricted residential dwellings (Units 1-5 and 7), the erection of a bin and cycle store and retrospective permission for the regulation of conversion works, The West Dry, Carbis, Roche – **Approved**; (b) **PA26/00925 – A.E. Stuart & Sons** – Extension to the existing MOT centre at Victoria Business Park, including an additional TACO bay, a northern wing with storage, and revised vehicle access and parking arrangements for HGV's and staff/visitors, Stuarts Truck and Bus, Victoria Business Park, Roche – **Approved**; (c) **PA25/02420 – Mr. Tim Martin** – Submission of details to discharge Condition 8 in respect of Decision Notice PA23/00807 dated 22/1/26, Bre Tregarrek, Land off Edgcumbe Road, Roche – **S52/S106 and discharge of condition apps**; (d) **PA26/02509 – Mr. Ian Armstrong** – Application for Permission in Principle for residential development of up to 4 dwellings (minimum of 3, maximum of 4), Land North East of Hewg Rosva, Roche – **Withdrawn**; **Planning Correspondence:-** **PA25/01049 – Kingsley Developments** – 'Reserved Matters application for access, appearance, landscaping, layout and scale, following outline consent PA18/11742 dated 16/7/20' without compliance of Conditions 1, 2, 3 and 4 of Decision Notice PA23/01083 dated 24/8/23, Land at Thornton Close, Roche

7. Monthly Accounts for Approval for June 2026, including monthly bank reconciliation and budget monitoring
8. Approval of Annual Accounts and Bank Reconciliation for the year ending 31st March 2026 (copy emailed, if received in time)
9. Approval of Section 1 of Annual Return – Annual Governance Statement 2025/2026 (copy emailed, if received in time)
10. Approval of Section 2 of Annual Return – Accounting Statements 2025/2026 (copy emailed, if received in time)
11. Internal Auditors Report for the year ending 31st March 2026 (copy emailed, if received in time)
12. Confirm the period for exercise of Public Rights as required by Accounts and Audit Regulations
13. Appointment of Internal Auditor for Accounts ending 31st March 2027 (copy emailed, if received in time)
14. Review and adopt the following Annual Policies (a) Investment Strategy; (b) Segregation of Duties Matrix; (c) Model Standing Orders; (d) Code of Conduct; (e) Statement of Internal Control; (f) Risk Management Policy; (g) Risk Assessment; (h) Asset Register; (i) List of Regular Payments for the year. Under delegated powers (j) Model Financial Regulations (Note: List of Reserves & Reserves Policy to be actioned at the same time as setting the precept)
15. Cemetery Matters
16. Roche Village Recreation Areas/Land/Property owned and under discussion (Including Roche Public Open Space – Update on Devolution of assets (a) Glebe Quarry Grazing Land; (b) Land at Tregagle Road (nearby Pebbles Nursery); (c) Land at Tregarrick Road (nearby Dukes Court); (d) Land at Farrow Fordh (nearby Finsbury Rise); (e) Public Conveniences)
17. Footpath Signs/Matters/Highways/Bus Shelters
18. Minor Repairs/Works in the Parish that may arise/Village Regeneration Works/Working Party for the Village
19. Articles for Parish Council Website/Update on Village Newsletter
20. Correspondence received to date by email and post
21. To arrange any Sub-Committee Meetings required
22. Any urgent matters the Chairman considers relevant for this meeting (For Information Only and any Items that may be required to include on the next agenda)
23. Date of Next Meeting – Monday, 6th July 2026
24. Closed Items to the Public and Press